



# County of Yuba

## Community Development & Services Agency

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915 8<sup>th</sup> Street, Suite 123, Marysville, CA 95901

### Planning Department

Phone: (530) 749-5470

Fax: (530) 749-5434

Web: <http://www.co.yuba.ca.us>

### CHANGES TO PLANNING DEPARTMENT OFFICE / PUBLIC COUNTER HOURS

The Planning Department is committed to providing high quality service to the public we serve during these financially challenging times. In order to continue providing quality service and timely processing of development applications, we will be implementing the following changes to our office hours **effective July 1, 2011**:

#### SUBMITTING AN APPLICATION

Applications will be accepted Monday through Friday  
8a.m. to noon and 1p.m. to 4:30p.m.

#### PUBLIC COUNTER HOURS

Planning Department staff will be available to the general public from **9 a.m. to noon Monday through Friday**. There will be a single planner or community development specialist assigned to cover the counter during these time periods.

#### GENERAL PLANNING APPOINTMENTS

Pre-scheduled appointments to discuss general zoning and land use issues can be made by calling 749-5470 or e-mailing:

Kelly McNally at [kmcnally@co.yuba.ca.us](mailto:kmcnally@co.yuba.ca.us) for Monday or Wednesday afternoon meetings.

Tony Gon at [tgon@co.yuba.ca.us](mailto:tgon@co.yuba.ca.us) for Tuesday or Thursday afternoon meetings.

Front counter meetings are not to exceed ½ hour in length. If you require additional time or would like to have a private meeting room scheduled please indicate this information when requesting the meeting. In addition, meetings in excess of ½ hour or private meeting room requests are subject to the Community Development & Services Agency (CDSA) hourly fee of \$105/hour. You may also request that representatives from other CDSA departments be present at these meetings (\$105/hr per representative). Additional notice will be required for meetings involving other departments.

#### MEETINGS ON A SPECIFIC PROJECT

If you wish to discuss a specific project application, please contact the planner assigned to the project. Below are the e-mail addresses for Planning Department staff:

Ed Palmeri [epalmeri@co.yuba.ca.us](mailto:epalmeri@co.yuba.ca.us)  
Kelly McNally [kmcnally@co.yuba.ca.us](mailto:kmcnally@co.yuba.ca.us)

Kevin Perkins [kperkins@co.yuba.ca.us](mailto:kperkins@co.yuba.ca.us)  
Tony Gon [tgon@co.yuba.ca.us](mailto:tgon@co.yuba.ca.us)

For projects previously assigned to Dan Cucchi, please contact Ed Palmeri.

If you do not know the project number or staff person assigned, please call (530)749-5470.

We believe these changes will allow the Planning Department to continue to serve all of our customers. We apologize for any inconvenience this may cause and encourage the public to assist us by being well prepared when requesting assistance.

As always, we can most efficiently serve you if you have (as applicable):

- ✓ The address or assessor's parcel number of the site in question.
- ✓ The permit or project application number related to your questions.
- ✓ When scheduling a meeting: in addition to the project location, please provide a brief summary of what you would like to discuss.

In addition, the Yuba County website contains a wide variety of information.

[www.co.yuba.ca.us](http://www.co.yuba.ca.us)

We will strive to return e-mail and voice-mail messages within 24hrs. Requests for information may take longer.

Thank you for your cooperation,

Wendy Hartman  
Director of Planning