The Honorable Board of Supervisors of the County of Yuba met on the above date, commencing at 1:30 p.m., within the Government Center, Marysville, California, with a quorum being present as follows: Supervisors Andy Vasquez, John Nicoletti, Mary Jane Griego, Roger Abe, and Hal Stocker. Also present were County Administrator Robert Bendorf, County Counsel Angil Morris-Jones and Deputy Clerk of the Board of Supervisors Rachel Ferris. Chair Griego presided.

I. ROLL CALL – Supervisors Vasquez, Nicoletti, Griego, Abe, Stocker – All Present

II. RECEIVE INFORMATION ON DEPARTMENTAL BUDGETS FOR FISCAL YEAR 2010/2011

Administrative Services: Director Doug McCoy and Assistant Director Tara Ripkin-Flores recapped recent challenges and operations including the following and responded to Board inquiries.

- Reserve for Replacement programs has been significantly reduced
- Several large scale projects
  - Active Directory Migration: Redesign of system structure, security, and safeguards
  - Unified Messaging: Includes voice mail replacement
  - Comprehensive security policies and procedures
  - Network rebuild and upgrade process to Windows 7 and Office 2010
- Asbestos abatement
  - County-wide building survey to establish a management plan
- Print Shop redesign including replacing printing press and updating technology
- Upgrades for Yuba County Airport

Treasurer-Tax Collector: Treasurer Dan Mierzwa recapped operations including the following and responded to Board inquiries:

- No principle losses in County investment portfolio which earned a 1.70 percent return
- Current staffing levels and cross training
- Updating policies and procedures relating to general office procedures and financial and property tax systems
- Financial market effects on Tax and Revenue Anticipation Notes (TRANs)

Clerk Recorder/Elections: Clerk Recorder Terry Hansen, Chief Deputies Donna Hillegass and Fay Martin recapped operations including the following and responded to Board inquiries:

- Staffing levels including a limited term position that expires February 1, 2011
- Notification requirements for Assembly Bill 2618 Real Estate Fraud
- Special Districts workshop planned
- Redistricting costs for Fiscal Year 2010-11 and 2011-12
Agricultural Commission: Agricultural Commissioner Louis Mendoza and Assistant Kevin Roush recapped operations including the following and responded to Board inquiries:

- Funding for County Trapper position
- Working closely with Sutter and Yolo Counties to address inspections at the Yolo Postal Sorting and Distribution Facility
- Excise Gas Tax funds
- Hydrilla eradication in Oregon House

Human Resources: Director Martha Wilson and Deputy Director Jill Able recapped operations and reorganization including the following and responded to Board inquiries:

- Staffing levels
- Performance evaluation and staff development software
- Employee Assistance Program
  - Services offered through Horizon Health
  - Brown Bag Lunch program
  - Smoking Cessation program

Child Support Services: Director Tina Taylor recapped operations including the following and responded to Board inquiries:

- No change in allocation from Fiscal Year 2009-10
- Staffing levels pending passage of State budget
- Outreach efforts focusing on education and services

Library: Director Loren MccRory recapped operations including the following and responded to Board inquiries:

- Staffing Levels
- Business hours and days closed
- Sale of Mobile Book Buggy
- Services challenges with the automated book library in Wheatland

III. RECESS: The Board recessed at 4:08 p.m. and reconvened at 8:34 a.m. on July 22, 2010 with Board members present as indicated above except Supervisor Griego who joined the meeting at 8:36 a.m.

Community Development and Services: Community Development and Services Director Kevin Mallen recapped the following and responded to Board inquiries:

- Additional services added, such as recreation, with a 71 percent general fund reduction compared to 2007-08
- Changes in position allocations due to bundling of multiple departments and divisions
- Deleted two filled positions in Code Enforcement and unfunded five vacant positions
- Maintain hours of service to the public to cover full workday
- Pursuit of grants and receipt of grants for various projects
- Fiscal Year 2009-10 Accomplishments
- Goals for Fiscal Year 2010-11 including:
  - Implementing farm and ranch grant and above ground petroleum storage act program
  - Completion of General Plan Update and County’s zoning and subdivision ordinances
  - Additional vouchers for the Section 8 program
Continued accounting services for Three River Levee Improvement Authority
✓ Sycamore Ranch Regional Park vision and recreation programming

**Public Guardian:** Public Guardian Asha Davis recapped the following and responded to Board inquiries:
- Deleted office specialist position and filled Deputy Public Guardian position to meet 20 percent budget reduction
- Case load up by seven percent
- Secured funding from Sutter Yuba Mental Health
- Goals and objectives for Fiscal Year 2010-11 including:
  ✓ Reduce reliance on general funds
  ✓ Revised policy and procedures

**County Counsel:** County Counsel Angil Morris-Jones provided a Power Point presentation recapping the following and responded to Board inquiries:
- Legal services provided to County, Special Districts, Certain Boards and Commission, and Grand Jury
- Elimination of one vacant attorney position and lay off of legal secretary
- Updating of Ordinance Code through Municode
- Electronic storage of written opinions
- Conservatorship case load of 82
- Juvenile Court appeal matters
- Legal services provided to the Sheriff’s Department
- Revenues sources and costs reimbursements

Supervisor Stocker left the workshop at 10:01 a.m. and returned at 10:08 a.m.

The Board recessed at 10:16 a.m. and reconvened at 10:28 a.m. with Board members present as indicated above.

**Clerk of the Board of Supervisors:** Clerk Donna Stottlemeyer recapped the following and responded to Board inquiries:
- Board Special budget related to Board memberships, tourism, Youth Commission, Wildlife Rehab and Release, and the Senior Center
- Board travel budget and member travel stipend
- Services provided to the public, staff, and Board members
- Activity regarding assessment appeals and Three Rivers Levee Improvement Authority

**Assessor:** Assessor David Brown recapped the following and responded to Board inquires:
- Changes in staffing from 19 employees to 15.5 upon retirement of Chief Deputy Assessor – Administration
- Commended staff on 2010 Assessment Practices Survey regarding review of files and receiving four recommendations
- Completion of 2010 roll and a decline in value of approximately five percent
- Across the board cuts to departments of 20 percent rather than using an analytical based approach on workload and spending plans
- Staff reductions and challenge to balance available resources and workload without leaving tasks undone which equate to revenues lost for the County
• Assessment appeal process for applications and comparative of 2009 roll value and applicant's opinion of value for the upcoming August hearing advising the Assessor would not provide evidence at hearings but would have clerical records available to the Assessment Appeals Board and subsequent outcome if the applicant produces evidence to support their value.

The workshop was recessed at 11:03 a.m. due to fire alarm and reconvened at 11:17 a.m. with all present as indicated above.

Mr. Brown expressed concerns regarding the following:
• Working collaboratively within the budget process to maintain staff and services
• Length of contracts with various unions and lack of ability to reopen discussions with the current fiscal environment
• Longevity program for all employees rather than only new hires

Supervisor Nicoletti left the workshop at 11:49 a.m.

Bi-County Agricultural Extension: Director Mike Murray recapped the following:
• 20 percent budget reduction and receipt of grant funding to augment services
• 21 day furlough last fiscal year and no plans for furlough this fiscal year
• Goals and accomplishments
  ➢ Services provided to farmers, ranchers, and forestry
  ➢ Youth nutrition programs with school districts
  ➢ Foothill fire safe programs
  ➢ 4-H program regarding science technology
  ➢ Exotic pests within the state and control
  ➢ Electronic newsletter
  ➢ Biomass feasibility study
  ➢ Master Gardener program regarding vegetables

Mr. Murray advised of his forthcoming retirement in December 2010 and a succession plan for replacement.

Bi-County Mental Health: Director Tom Sherry highlighted changes from last year including:
• Hiring freeze with exception of nursing and psychiatrist position
• Salvation Army agreement
• Reduced family prevention services through Victim Services by 25 percent
• Beginning process of information technology conversion regarding electronic transferring of medical records which will take approximately 1.5 years
• Impacts from Proposition 63 Mental Health Services Act regarding adult assistance care programs

IV. RECESS: The Board recessed at 12:11 p.m. and reconvened at 1:01 p.m. with Board members present as indicated above except Supervisor Nicoletti.

Sheriff-Coroner: Sheriff Steve Durfor recapped department operations, joint strategies between the Sheriff’s Department, Probation Department, and District Attorney’s office including the following and responded to Board inquiries:
• Staffing levels
• Reduction of operating costs
- Maintain Reserves and STARS programs
- Take home vehicles refitted as patrol vehicles
- Jail bed rental estimated revenue for Fiscal Year 2010-2011
- Use of one-time monies from the Public Safety Fund

**Probation Department:** Chief Probation Officer Jim Arnold recapped department operations including the following and responded to Board inquiries:
- Staffing levels for Juvenile and Adult probationers and Danger of losing state funding due to higher than allotted client to officer ratios (State allows 60 to 1, Probation currently at 80 to 1)
- Use of one-time monies to fund some positions to prevent additional layoffs
- Adult Offender Program funding this year by one-time monies
- Victim Witness Program
- Additional funding from Sutter County for Camp Singer

**District Attorney:** District Attorney Pat McGrath recapped the unique partnership shared with Probation and Sheriff’s Department, their joint philosophy, and department operations including the following and responded to Board inquiries:
- Staffing levels
- Use of one-time monies to fund current positions
- Immediate concerns regarding:
  - Other departments absorbing fiscal cuts
  - Case prosecution, determining factors and use of diversion programs

Supervisor Nicoletti joined the meeting at 1:53 p.m.

**Health and Human Services:** Director Suzanne Nobels, Deputy Directors Rob Shotwell and Kathy Cole, Program Manager Radell Sharrock, and Administrative Supervisor Vicky Worthely recapped the following and responded to Board inquiries:
- Staffing levels and overall reduction in workforce
- Restriction on travel and training
- Independent Living Program
- Transitional Housing Program for foster youth
- Expected increase in medical costs and decrease in reimbursements for jail inmates and juvenile detainees
- Veterans Services
- Senior Nutrition Access Card (SNAC) program
- Substance abuse and core values programs funded through March 2011
- Continue to seek grants funds
- Automated services for application of benefits

**County Administrator:** County Administrator Robert Bendorf stated this had been the most difficult budget year and recapped the following:
- Continue to seek outside funding sources
- Maintain conservative budgets
- Staffing levels including:
  - Assistant County Administrator retiring September 2010
  - Director of Emergency Services position – unfilled
• Sound investments for parks and improvements
• Economic development and business website development
• Management and Supervisor Development programs

V. ADJOURN: 4:16 p.m. by Chair Griego.

Chair

ATTEST: DONNA STOTLEMEYER
CLERK OF THE BOARD OF SUPERVISORS

Approved: August 10, 2010