The County of Yuba
BOARD OF SUPERVISORS
AUGUST 9, 2011 - MINUTES

The Honorable Board of Supervisors of the County of Yuba met in session on the above date, commencing at 1:08 a.m., within the Government Center, Marysville, California, with a quorum being present as follows: Supervisors Andy Vasquez, John Nicoletti, Roger Abe, and Hal Stocker. Mary Jane Griego was absent. Also present were County Administrator Robert Bendorf, County Counsel Angil Morris-Jones, and Clerk of the Board of Supervisors Donna Stottlemyer. Chairman Abe presided.

I. ROLL CALL - Supervisors Vasquez, Nicoletti, Griego, Abe, Stocker - All Present.

II. RECEIVE INFORMATION ON DEPARTMENTAL BUDGETS FOR FISCAL YEAR 2011-2012

County Administrator Robert Bendorf provided a brief recap of prior workshops and purpose to advise Board of departmental budgets, funding, and activities for the upcoming year.

A. Clerk-Recorder/Elections: County Clerk Terry Hansen recapped the following and responded to Board inquiries:
   - 11 allocated positions - 8 filled
   - Open to public regular hours 8-5
   - Trust money for modernization and truncation of records currently digitizing all original maps
   - Supporting all mandates of Election division with limited staff and funding to support elections

B. County Administrator/Emergency Services: County Administrator Robert Bendorf recapped the following and responded to Board inquiries:
   - Emergency Services activities:
     - Slow-rise Flood Plan
     - Pre-Hazard Mitigation Plan update, estimated cost, and grant funds
     - Support to local agencies involved in Homeland Security Task Force
   - Providing financial and staff support
   - Economic Development Advisory Committee, Perspectives event
   - Industrial site marketing and management

C. Assessor: Assessor Bruce Stottlemyer and Assistant Assessor Kimberly Heisch recapped the following and responded to Board inquiries:
   - Mandatory business audits
   - Assessment Appeals, stipulations, and defense of appeals
   - Low-value exemption and types of property such as boats and small out-buildings and consideration to raise limit to $5,000
   - Implementing Direct Billing Program for business property statements

08/09/11 - Budget Workshops
• Office hours and workload
• Funding and unemployment costs
• Online value notices

D. Clerk of the Board/Board of Supervisors: Clerk of the Board Donna Stottlemeyer recapped the following:
• Change in funds between Board and Board Special budget
• Funding for seniors and Veterans
• Funding for printed agenda packets

E. Community Development and Services: Director Kevin Mallen recapped the following by Power Point presentation and responded to Board inquiries:
• Neighborhood Stabilization Program
• Gold Village Treatment Plant
• Recreation Program Year 3 statistics
• Proposition 40 funding facilities added
• Road Projects
• General Plan and zoning
• General Fund allocation
• Code Enforcement caseload and staffing
• Building permits issued

F. Library: Interim Director Kevin Mallen recapped the following and responded to Board inquiries:
• Staffing and funding
• Library volunteer support
• Maintain services and development of standardize processes and procedures
• Technology improvements and enhancements

G. Bi-County Agricultural Extension: County Director Chris Greer commented on the following and responded to Board inquiries:
• County, State, and Federal funding levels and impacts
• Nutrition Education Program
• Master Gardener Program
• 4-H Youth Development Program
• Staffing and responsibilities
• Identification of diseases and development of action plan
• Yuba County Bio-Mass Study
• Grants funding for GIS Pre-Fire Clinic and Fire Safe Council

Mr. Bendorf recapped savings in recapturing tax dollars by an in-house program developed by IT.

III. RECESSION TO AUGUST 16, 2011 AT 8:30 A.M.: 4:17 p.m. by Chairman Abe and reconvened at 8:40 a.m. on August 16, 2011.

IV. ROLL CALL - Supervisors Vasquez, Nicoletti, Griego, Abe, Stocker - Supervisors Griego and Stocker absent.

V. RECEIVE INFORMATION ON DEPARTMENTAL BUDGETS FOR FISCAL YEAR 2011-2012
A. Treasurer-Tax Collector: Treasurer-Tax Collector Dan Mierzwa recapped the following and responded to Board inquiries:
   - Auction of tax defaulted property
   - Payment of property taxes and payment plans
   - Market yield on County's investment portfolio
   - Expansion of My School Bucks program

Supervisor Griego joined the meeting at 8:50 a.m.

B. County Counsel: County Counsel Angil Morris-Jones recapped the following by Power Point presentation and responded to Board inquiries:
   - Tracking of expenditures
   - Services provided including legal requests and public records request
   - Legal services provided
   - Activities including juvenile appeals, court appearances, and conservatorships
   - Accomplishments for 2010-2011
   - Budget reductions for 2011-2012

C. Agricultural Commissioner: Agricultural Commissioner Louie Mendoza and Assistant Kevin Roush provided information on the following and responded to Board inquiries:
   - Workload indicators including certificates/certifications, pesticide permits, crop report and cantaloupes
   - Weights and measure devices
   - Revenue sources
   - Wildlife services program

D. Health and Human Services: Health and Human Services Director Suzanne Nobles recapped the following and responded to Board inquiries:
   - State budget revenue realignment
     - Health Care Services/Medi-Cal Administration
     - CalWorks policy changes
     - In Home Supportive Services
     - Child Welfare services/Foster Care
     - Challenges and impacts
   - Funding sources
   - Division activities and workload

E. Auditor-Controller: Auditor-Controller Dean Sellers and Assistant Rich Arrow recapped the following and responded to Board inquiries:
   - Accomplishments for 2010-11 including
     - Unqualified opinion on 2009-2010 financial statements
     - Tracking of revenues
     - Updating of trust accounting
   - Property tax administration fees and pending litigation
   - Goal and objectives for upcoming year including streamline of financial system, reformatting of reports, and reanalyzing chart of accounts
   - Budget challenges and impacts including cross-training of staff, preparation of policies and procedures manuals for staff, property tax administration
F. Administrative Services: Administrative Services Director Doug McCoy and Assistant Tara Flores recapped the following and responded to Board inquiries:
   • Allocated positions and functions
   • New Sheriff Facilities and Chevron Solar projects
   • Building and Grounds goals and accomplishments including relocation of dispatch services, new generator for Courthouse, asbestos analysis, and maintaining of services
   • Information Technology goals and accomplishments including security camera installation, computer security upgrades, migration of active directory, and replacement fund
   • Upgrades made at the Airport
   • Public property surplus and auction process

G. Public Guardian: Public Guardian Asha Davis recapped the following and responded to Board inquiries:
   • Case load management off 184 cases
   • Revenue and expenditures
   • Loss of staff and use of CalWorks for assistance.
   • Accomplishments including employment of Deputy Public Guardian and reduced debt of conservatees
   • Changes to funds for targeted case management
   • Paperless distribution of Social Security
   • Move to Government Center in November 2011

LUNCH RECESS FROM 12:00 TO 1:30 P.M.: The Board recessed at 12:05 p.m. and reconvened at 1:31 p.m. with all present except Supervisors Griego and Stocker.

H. Child Support Services: Child Support Services Director Tina Taylor recapped the following and responded to Board inquiries:
   • Fully State funded - $3.9 million
   • 37 staff allocations, changes, and review of organization structural
   • Recapped budget expenditures
   • State and Federal guidelines for performance
   • Federal Performance Measure Report for Fiscal Year 2011
   • Digitization of records
   • Community outreach

I. District Attorney, Probation, Sheriff: District Attorney Pat McGrath provided a Power Point presentation recapping the following and responded to Board inquiries:
   • Powers and responsibilities
   • Specialized Prosecution and Investigative Areas
   • Support Staff
   • Caseload average 4,394
   • State prison commitments
   • General Fund, Federal and State funding and AB 109 Criminal Justice Realignment
   • Budget Impacts:
     o Operational resources, service levels, staffing reductions
     o Instability of outside revenues
- Criminal Justice Realignment - Shift of convicted felons from State prison to county jail
- Impact to service levels and prosecution of felony and misdemeanor cases
- Restructuring of public safety

Chief Probation Officer Jim Arnold recapped the following and responded to Board inquiries:
- Departmental functions and 43 percent general funds for Probation, Institutions, and Victim Services
- Juvenile and Probation officer staffing and caseload
- Victim Services
- Juvenile Institutions budget and services
- Restructuring of staff responsibilities
- Criminal Justice Realignment impacts

Sheriff Steve Durfor recapped the following and responded to Board inquiries:
- Funding and staffing level since 2008 and General Fund reductions
- Immigration and Customs Enforcement (ICE) jail revenues
- Overall budget – 46 percent General Funds
- Use of Public Safety Fund Balance
- Maintaining public safety
- Review of vacancies and future funding reductions

J. Human Resources: Human Resources Director Martha Wilson and Deputy Director Jill Abel provided a handout recapping the following and responded to Board inquiries:
- Funding and staffing declines since 2009-2010
- Program and Functions

K. Bi-County Mental Health: Director Brad Luz and Administrative Services Manager Stephen Marshall provided a Power Point presentation recapping the following and responded to Board inquiries:
- Overall revenues and expenditures since 2004-2005
- Patients served since 2007-2008
- Allocated position since 2004-2005
- Decrease in expenses and revenues
- Impacts of AB 100 Mental Health Act

VII. **ADJOURN:** 4:17 p.m. by Chairman Abe.

[Signature]
Chair

ATTEST: DONNA STOTTERMeyer
CLERK OF THE BOARD OF SUPERVISORS

[Signature]
Approved: September 13, 2011

08/09/11 – Budget Workshops