The County of Yuba

BOARD OF SUPERVISORS

AUGUST 14, 2012 – MINUTES

The Honorable Board of Supervisors of the County of Yuba met on the above date, commencing at 10:00 a.m., within the Government Center, Marysville, California, with a quorum being present as follows: Supervisors Andy Vasquez, John Nicoletti, Roger Abe, and Hal Stocker. Supervisor Griego was absent. Also present were County Administrator Robert Bendorf, County Counsel Angil Morris-Jones, and Clerk of the Board of Supervisors Donna Stottlemyer. Chairman Stocker presided.

I. PLEDGE OF ALLEGIANCE: Led by Supervisor Abe

II. ROLL CALL: Supervisors Vasquez, Nicoletti, Griego, Abe, Stocker – Supervisor Griego Absent

III. RECEIVE INFORMATION ON DEPARTMENTAL BUDGETS FOR FISCAL YEAR

A. Clerk-Recorder/Elections (30 minute estimate) Clerk-Recorder/Registrar of Voters Terry Hansen recapped the following and responded to inquiries:
   - Staffing levels for divisions
   - Cross-training of staff
   - Documents recorded up from previous year
   - Federal pre-clearance requirements
   - Digitizing of records

B. Agricultural Commissioner (30 minute estimate) Agricultural Commissioner Louie Mendoza and Assistant Kevin Rousch recapped the following and responded to inquiries:
   - Staffing levels
   - Workload Indicators
   - Weights and Measure devices registered
   - Revenue sources

   The Board recessed at 11:02 a.m. and reconvened at 11:14 a.m. with all present as indicated above.

C. Treasurer-Tax Collector (30 minute estimate) Treasurer-Tax Collector Dan Meirzwa provided a Power Point on the following and responded to inquiries:
   - Treasure pool characteristics, yield, and return
   - Taxes charged and collected, delinquencies
   - Auction of delinquent tax properties
   - Revenue summary

D. Public Guardian (30 minute estimate) Public Guardian Asha Davis and Assistant Kim Morgan recapped the following and responded to inquiries:
   - Case management load and associated activities
   - Agencies interaction
• Budget expenses and revenues
• Objectives for upcoming year

RECESS: The Board recessed at 12:04 p.m. and reconvened at 1:00 p.m. with all present as indicated above.

E. Community Development and Services (30 minute estimate) Community Development and Services Director Kevin Mallen provided a brief introduction of presentations by Power Point regarding the following:
• Public Works Director Mike Lee regarding major projects completed, ongoing projects, and responded to inquiries
• Environmental Health Director Tej Maan regarding gray water/sewage ordinances; tattoo permitting and inspection; hazardous material response team; and responded to inquiries
• Planning Director Wendy Hartman regarding the resource efficiency plan; zoning ordinance and neighborhood revitalization plans; family self sufficiency program; and responded to inquiries
• Chief Building Official Marty Griffin regarding building and code enforcement case loads; building permits and inspections; and responded to inquiries
• Finance and Administration Director Sean Powers regarding the neighborhood stabilization program and responded to inquiries

F. Library (30 minute estimate) Interim Library Director Kevin Mallen and Administration and Accounting Supervisor Sandeep Sidhu recapped the following and responded to inquiries:
• Upgrade of Library areas including counter, children’s area, reference and collection areas
• Self check-out program and user patronage
• Summer reading program
• Upcoming goals and accomplishments

RECESS: 2:00 p.m. by Chairman Stocker and reconvened on August 21, 2012 at 8:30 a.m. with all present as listed above, including Supervisor Griego.

G. Administrative Services (30 minute estimate) Director Doug McCoy recapped the following and responded to inquiries:
• Upgrades to existing facilities, solar project, lights, HVAC systems
• Architectural Services for Sheriff’s Department facility
• Security upgrades for compliance with State and Federal requirements
• Completion of County wide voice mail system and demolish of South Annex building
• Implemented an Asbestos management plan
• Upgrade/refurbish 250 computers and supply to various general fund departments

9:02 a.m. Supervisor Stocker left the meeting and returned at 9:06 a.m.

H. District Attorney/Probation/ Sheriff-Coroner (60 minute estimate) Chief Probation Officer Jim Arnold recapped the following and responded to inquiries:
• Budget totaling $9.2 million
• Current staffing levels - eliminated or unfunded 15 positions
• Grant funding for Victim Services - one position general funded
• Juvenile Hall staffing levels and requirements

Sheriff Durfor recapped the following and responded to inquiries:
• Current staffing levels - 22 vacancies/unfunded positions
- Immigration and Customs Enforcement contract - renegotiated daily per diem
- Funding for Jail medical staff

District Attorney Pat McGrath recapped the following and responded in inquiries:
- Department structure and reassessed case priority status
- Six percent increase in case load
- Seven percent increase in cases filed
- Current staffing levels - 18 positions, 15 filled and 3 vacant
- Funding reductions
- Charges for court services

Supervisor Stocker left the meeting at 10:15 a.m. and returned at 10:25 a.m.

The Board recessed at 10:31 a.m. and returned at 10:37 a.m. with all present as listed above, including Supervisor Griego.

I. Human Resources and Organizational Services (30 minute estimate) Director Martha Wilson and Assistant Director Jill Able recapped the following and responded to inquiries:
- Department structure and assigned duties
- Health care providers, health savings plans, supplement plans and costs
- Employee Retirement incentive

J. County Counsel (30 minute estimate) County Counsel Angil Morris-Jones recapped the following and responded to inquiries:
- Office description, staff and structure
- Legal services rendered
  o Requests, opinions, and public records
  o Services for Special Districts
  o Assessment appeals services
  o Grand Jury representation, training, and opinions
  o Services provided for County Departments
- Budget reductions and revenue
- Current staffing levels

Supervisor Stocker left the meeting at 11:31 a.m.

Supervisor Vasquez left the meeting at 11:49 a.m. and returned at 11:55 a.m.

K. Child Support Services (30 minute estimate) Director Tina Taylor recapped the following and responded to inquiries:
- Two vacant positions
- Collection activities
- Paternity establishment activity
- Expenditures decreased significantly over past fiscal years
- Performance measures and cost effectiveness
- Customer relations and public information
- Document imaging
- Budget breakdown and upcoming adjustments
RECESS: 12:06 p.m. and reconvened at 1:04 p.m. with all present as listed above, including Supervisor Griego.

L. Health and Human Services (30 minute estimate) Director Suzanne Nobles provided a Power Point presentation recapping the following and responded to inquiries:
   - Department divisions
   - Funding sources
   - General Fund contribution
   - Fiscal Year 2012-2013 budget projections
   - Staff reductions of two substance abuse counselors which moved to Probation
   - Program changes to CalWorks, Child Welfare Services, Medi-Cal, and In-Home Supportive Services
   - Accomplishments and future challenges

Supervisor Griego left the meeting at 1:43 p.m.

M. Bi-County Mental Health (30 minute estimate) Director Brad Luz provided a Power Point presentation recapping the following and responded to inquiries:
   - Overall revenues and expenditure since 2004/2005
   - 163 allocated positions
   - 5516 patients served
   - Health Care Services Agency
   - Upcoming challenges

Supervisor Griego rejoined the meeting at 2:02 p.m. Supervisor Abe left the meeting at 2:04 p.m. and returned at 2:08 p.m. Supervisors Nicoletti and Vasquez left the meeting at 2:10 p.m. and returned at 2:13 p.m.

N. Clerk of the Board of Supervisors (30 minute estimate) Clerk Donna Stottlemyer recapped the following and responded to inquiries:
   - Board budgets including memberships, community organizations, and travel
   - Migration to upgraded automated agenda system
   - Assessment appeals activities

O. County Administrator (30 minute estimate) County Administrator Robert Bendorf and Emergency Operations Manager Scott Bryan recapped the following and responded to inquiries:
   - Budget and staffing levels
   - Policies, procedures, and budget monitoring
   - Changes to website
   - Emergency services and flood control

Supervisor Stocker left the meeting at 2:49 p.m. and returned at 2:51 p.m.

P. Assessor (30 minute estimate) Assessor Bruce Stottlemyer and Assistant Assessor Kimberly Heisch recapped the following and responded to inquiries:
   - Increase in Proposition 8 roll valuation
   - Decrease in roll value larger than last year
Volume of property transfers and value reviews  
Reduction in General Fund and staffing levels

RECESS: 3:29 p.m. and reconvened at 3:36 p.m. with all present as listed above, including Supervisor Griego.

Q. Auditor-Controller (30 minute estimate) Auditor Rich Eberle provided a Power Point presentation recapping the following and responded to inquiries:
   · Office functions and entities serviced  
   · Financial reporting and timeliness of reports 
   · Workload and staffing  
   · Obstacles to overcome  
   · Technology projects – accounting and payroll systems 
   · Goals to improve process efficiency and effective financial reporting

Supervisor Stocker left the meeting at 4:03 p.m. and returned at 4:13 p.m.

R. Bi-County Agricultural Extension (30 minute estimate) Director Chris Greer, Farm Advisors Glenn Nader and Janine Hasey recapped the following and responded to inquiries:
   · Functions including identify, introduce and management practices for pest; local research to increase produce activity; assisting farmers with regulatory requirements  
   · Budget and staffing  
   · Reorganization for more local presence  
   · Outreach activities  
   · Walnut industry  
   · Fire protection and suppression

IV. ADJOURN: 4:42 p.m. by Chairman Stocker.

Chair

ATTEST: DONNA STOTTERMeyer  
CLERK OF THE BOARD OF SUPERVISORS

Approved: September 11, 2012