The County of Yuba

BOARD OF SUPERVISORS

AUGUST 13, 2013 - BUDGET WORKSHOP

MINUTES

The Honorable Board of Supervisors of the County of Yuba met on the above date, commencing at 1:00 p.m., within the Government Center, Marysville, California, with a quorum being present as follows: Supervisors Andy Vasquez, John Nicoletti, Mary Jane Griego, Roger Abe, and Hal Stocker. Also present were County Administrator Robert Bendorf, County Counsel Angela Morris-Jones, and Clerk of the Board of Supervisors Donna Stottlemyer. Chairman Vasquez presided.

I. ROLL CALL - Supervisors Vasquez, Nicoletti, Griego, Abe, Stocker - All present.

II. RECEIVE INFORMATION ON DEPARTMENT BUDGET FOR FISCAL YEAR 2013/2014

A. Bi County Mental Health (30 minute estimate) Director Brad Luz provided a Power Point presentation including the following and responded to inquiries:
   • Services provided
   • Revenues, expenses, and funding sources
   • Patients served overall and by County
   • Service locations
   • Implementation of Affordable Care Act/Medi-Cal expansion
   • Electronic Health Record System implementation
   • Increasing fiscal complexity
     ◦ More realigned programs, reporting
     ◦ Impact of federal sequestration on block grant programs

Supervisors Griego and Stocker joined the meeting at 1:14 p.m.

B. Board of Supervisors/Clerk of the Board (30 minute estimate) Clerk of the Board Donna Stottlemyer recapped inclusions within budgets and reductions to various line items. Ms. Stottlemyer responded to Board inquiries.

C. Agricultural Commissioner (30 minute estimate) Commissioner Louie Mendoza and Assistant Kevin Roush recapped the following and responded to Board inquiries:
   • Workload for certifications and permits, markets, and crops
   • Weights and Measure devices registered
   • Revenue sources
   • Wildlife services
   • Funding overtime for pesticide spraying
   • Inspections at postal distribution center
III. RECESS AT 2:36 P.M. AND RECONVENED AT 3:00 P.M.: All Present

D. Community Development and Services/Library (60 minute estimate) Community Development and Services Directors provided a Power Point presentation recapping the following and responded to inquiries:

➢ Public Works Director Mike Lee:
  • Major road and bridge projects completed in 2012/2013
  • Bikeway Master Plan update
  • South Yuba master Drainage Plan
  • Ongoing projects for 2013/2014
  • Policy considerations and revenue trends

➢ Environmental Health/CUPA Director Tej Man
  • Recreational Health
  • Sewage Disposal and Solid Waste
  • Public and Private Water
  • Food Safety and Tattoos
  • Housing Inspection
  • Hazardous Material Business Plan Program and Response Program
  • California Accidental Release Prevention Program
  • Underground storage tank Program

➢ Planning and Housing Director Wendy Hartman
  • Home Rehabilitation Program
  • General Plan Implementation
  • Economic Development
  • Housing Programs
  • Goals for 2013/2014

➢ Building Inspector Marty Griffin
  • Permits
  • Code Enforcement
  • Accomplishments and Goals

➢ Library Director Kevin Mallen
  • 2012/2013 accomplishments
  • Summer Reading Program
  • Goals for 2013/2014

➢ Finance and Administration Director Sean Powers
  • Neighborhood Stabilization Program
  • Services Fees
  • Countywide Impact Fees
  • Departmental Budgets

Supervisor Griego left the meeting at 4:01 p.m.

E. Assessor (30 minute estimate) Assessor Bruce Stottlemyer and Assistant Assessor Kimberly Heisch recapped the following and responded to Board inquiries:
  • Local roll history dating back to 1977
  • Annual Value Notices provided on line
  • Proposition 8 activity
  • Assessment Appeal activity
  • Business Direct Billing Program
  • Upcoming survey by Board of Equalization in February 2014
F. County Administrator/Emergency Services (30 minute estimate) County Administrator Robert Bendorf recapped the following and responded to Board inquiries:
   • Staffing and funding sources
   • Significant accomplishments
   • Tracking and reporting of revenues and expenditures
   • Day-to-day functions
   ➢ Emergency Services
     • Grant Funding
     • Pre-hazard mitigation plan review
     • Emergency Management Team training
   ➢ Economic Development
     • Economic Development activities
     • Business attraction, retention and expansion
     • Sales tax revenue up employment up

IV. RECESS AT 4:55 P.M. TO AUGUST 20, 2013 AT 8:30 A.M. - Call to order 8:37 a.m.

V. ROLL CALL - Supervisors Vasquez, Nicoletti, Griego, Abe, Stocker - All present.

VI. RECEIVE INFORMATION ON DEPARTMENT BUDGET FOR FISCAL YEAR 2013/2014

A. Bi-County Farm Advisory (30 minute estimate) Director Chris Greer provided a Power Point presentation recapping the following:
   • Smith-Lever Act enacted in 1914
   • Program staffing and volunteers
   • Agriculture and Natural Resources Programs
   • 4-H Youth Development Program - Ten clubs
   • CalFresh Nutrition Education Program/Supplemental Nutrition Assistance Program
   • Past Years Yuba/Sutter Budget
   • Staffing reduced by 1/3
   • Supplemental operational funding and staffing
   • Multi-County Partnerships
   • Mission and local issues

B. County Counsel (30 minute estimate) County Counsel Angil Morris-Jones and Chief Deputy John Vacek provided a Power Point presentation recapping the following:
   • Mission and Staff
   • Services provided to:
     • 43 Special District services provided
     • Grand Jury services
     • Assessment Appeals Board
     • Human Resources
   • Juvenile Appeals/Third District Court of Appeals
   • Court Appearance
   • Conservatorship case load/appearances
   • Services provided related to Sheriff functions
   • Special project and assignments
C. Administrative Services (30 minute estimate) Director Doug McCoy provided a Power Point presentation recapping the following and responding to inquiries:
   • Four year budget history
   • Accomplishments including energy project, County wide copier agreement, and fleet replacement vehicles
   • Building and Grounds staffing and projects including major repairs at facilities and camera project
   • Information Technology goals and projects including asset tracking system and new voice mail system
   • Airport activities
   • Enterprise Zone Voucher Program
   • A 87 Cost Reimbursement - 25 percent decrease overall

VII. RECESSED AT 10:00 AND RECONVEmENED AT 10:30 A.M.

D. District Attorney/Probation/Sheriff-Coroner (60 minute estimate)

➢ Chief Probation Officer Jim Arnold recapped the following and responded to inquiries:
  • Mission, Budget outline, and funding
  • Budget reductions and staffing reductions of 16 percent
  • Caseload of Probation reports provided to Courts
  • Juvenile service programs - PASS Program funding
  • Adult service programs - Bank Case load (non supervised)
  • AB 109 Realignment - 126 under supervision
  • Day Reporting Center and Successful Connections
  • Juvenile Hall and Camp Singer
  • Caseload management for Juveniles

➢ Sheriff Steve Dufor recapped the following and responded to inquiries:
  • Exhausted all opportunities to meet budget reductions and staff realignment
  • Decrease in support staff
  • Past/current staffing levels and workloads
  • Jail Medical Program and fund savings
  • Immigration and Customs Enforcement funding
  • AB 109 Realignment impacts
  • Further general fund reductions impact service reductions and layoffs

➢ District Attorney Pat McGrath provided a Power Point presentation recapping the following and responded to Board inquiries:
  • Restructuring and effect of AB 109 realignment on law enforcement and types of offenders housed and supervised
  • Number of parole petitions and staffing
  • Staffing level, reductions, and personnel per Capita
  • Caseload history from Fiscal Year 2008/2009 - 2012/2013
  • Restructuring service levels
  • Future concerns including funding revenue and expense instability
  • Continued efforts to reform public safety - AB 994 and mandatory misdemeanor diversion
E. Public Guardian (30 minute estimate) Director Asha Davis provided a Power Point presentation recapping the following and responded to inquiries:

- Client services for gravely disabled/mental health and probate
- Three client scenarios for clients and agency interaction
- Agencies providing referrals
- Funding revenues and expenditures
- Objectives for Fiscal Year 2013/2014

VIII. LUNCH RECESS 12:00 - 1:00 P.M.: The Board recessed at 12:10 p.m. and reconvened at 1:03 p.m. with all present as indicated above.

F. Health and Human Services (60 minute estimate) Director Suzanne Nobles provided a Power Point presentation recapping the following and responded to inquiries:

- Department structure and functions
- Health Care Reform Implementation
- AB 85 - Health Realignment Revenues
- Funding sources by divisions
- A 87 costs and general fund contributions by divisions and five year comparison
- Claims paid for Yuba-Sutter Veterans
- Direct pay general fund positions within county
- Health Care Reform - Eligibility Technicians
- Five year revenue trend and position allocation
- Organizational Excellence

G. Child Support Services (30 minute estimate) Director Tina Taylor recapped the following and responded to inquiries:

- Funding and staff allocations
- Federal Performance Measures Report for collections
- Federal Fiscal Year Cost Effectiveness Report
- Customer Outreach Program

H. Auditor-Controller (30 minute estimate) On behalf of the Auditor County Administrator Robert Bendorf recapped emphasis on staff training and monthly meetings with county departmental financial staff.

IX. RECESS 3:00 - 3:30 P.M.: All present as indicated above.

I. Human Resources and Organizational Services (30 minute estimate) Director Martha Wilson provided a Power Point presentation recapping the following and responded to inquiries:

- Departmental Functions and staffing
- Liability/Risk Management/Claims Management
- Employee Benefits and Safety
- Employee Relations
- Compliance
- Capital Management
- Recruitments
- Organizational Development

J. Treasurer-Tax Collector (30 minute estimate) Treasurer-Tax Collector Dan Meirzwa provided a Power Point presentation recapping the following and responded to inquiries:
• Treasury functions and participants
• Treasury Pool Characteristics, Yields, and Returns vs. Comparables
• Treasury Transactions
• Tax Collector Functions
• One percent assessed value distribution
• Prior Years Comparison of taxes charged and collected
• Defaulted Properties
• Delinquent Taxes - Payment Plans
• Tax Auction
• Budget revenues and expenses
• 2012/2013 Accomplishments

K. Clerk-Recorder/Elections (30 minute estimate) Clerk-Recorder/Registrar of Voters Terry Hansen recapped the following and responded to inquiries:
• Removed as federal preclearance county
• Budget for 2014 primary and general election
• Completed request for proposals for recording and clerk functions
• Increase in recorded documents
• Board of Education election reducing trustees
• Completed digitizing of archival maps
• Emergency Procedure Restoration Project
• Management of birth records
• Marriages performed

X. ADJOURN: 4:53 p.m.

ATTEST: DONNA STOTTLEMeyer
CLERK OF THE BOARD OF SUPERVISORS

Approved: September 10, 2013