The County of Yuba

BOARD OF SUPERVISORS

AUGUST 16, 2016 – MINUTES

I. ROLL CALL: Call to order 8:30 a.m. with Supervisors Vasquez, Nicoletti, Abe, and Fletcher present. Supervisor Griego absent.

II. RECEIVE INFORMATION ON DEPARTMENT BUDGET FOR FISCAL YEAR 2016/2017

A. (342-0816) Treasurer-Tax Collector: Treasurer-Tax Collector Dan Mierzwa provided a PowerPoint presentation recapping the following:
   ♦ Treasury Participants and Pool Characteristics
   ♦ Pool returns
   ♦ Transactions Processed
   ♦ Tax Collector
   ♦ Assessed value distribution
   ♦ Collection rates
   ♦ Defaulted properties
   ♦ Delinquent Taxes/Payment Plans
   ♦ 2016/2017 Budget Revenue Summary
   ♦ Current Legislation

   Supervisor Griego joined the meeting at 8:45 a.m.

   Mr. Mierzwa responded to inquiries.

B. (343-0816) Child Support Services: Director Tina Taylor recapped the following and responded to inquiries:
   ♦ Services provided
   ♦ Community events
   ♦ April 25 Child Support Day
   ♦ Federal Performance Measures
   ♦ Legal staff and review of processes/procedures
   ♦ Case load
   ♦ Funding and position allocations

C. (344-0816) Human Resources and Organizational Services: Director Jill Abel and Assistant Director Karen Fassler provided a PowerPoint presentation recapping the following and responded to inquiries:
   ♦ Services provided
   ♦ Accomplishments
   ♦ Reporting deadlines
   ♦ Workforce Analysis
   ♦ New Employee Assistance Program
• Recruitment, Selection, Retention
• Employee and Labor Relations
• Pending legal issues
• Goals for upcoming fiscal year

D. RECESS TO 10:30 A.M.: The Board recessed at 10:05 a.m. and reconvened at 10:31 a.m. with all present.

E. (345-0816) Bi-County Farm Advisor: Director Janine Hasey provided a PowerPoint presentation recapping the following and responded to inquiries:
• Salaries and funding sources
• Economic development/Agriculture industry
• Farm Advisor activities
• Master Gardener Program
• CalFresh Nutrition Program
• 4-H Youth Development Program
• Rice Advisor Whitney Brim-DeForest
• Vegetable Crops Advisor Amber Vinchesi
• Upcoming recruitments

F. (346-0816) Clerk/Recorder: Clerk/Recorder/Registrar of Voters Terry Hansen recapped the following and responded to inquiries:
• Realignment of positions and recruitments
• Temporary staff during election process
• Status of November election
• Vote by mail ballot
• Recording statistics

G. (347-0816) Auditor-Controller: Auditor-Controller Rich Eberele recapped the following and responded to inquiries:
• Financial reporting and audits
• Time Studies/Time Sheet vendor review
• Training for departments

H. LUNCH RECESS TO 1:00 P.M.: The Board recessed at 11:29 a.m. and returned at 1:13 p.m. with Supervisors Vasquez, Abe and Fletcher present.

I. (348-0816) Information Technology (Thirty minute estimate) Director Paul LaValley provided a PowerPoint presentation recapping the following and responded to inquiries:
• Use of phones and tablet devices
• Computer Based Services/Cloud Storage/Security
• Business applications
• Migration to new technology

J. (349-0816) Bi-County Mental Health: Director Tony Hobson provided a PowerPoint presentation recapping the following and responded to inquiries:
• Patients Serviced – 5,988
• Allocated Positions – 187
• Revenues and Expenditures
• Funding Sources - No General Fund
• Direct Services cost per population
• Service locations
• Prevention and Early Intervention Programs

Supervisor Griego joined the meeting at 1:54 p.m.

K. (350-0816) County Counsel: County Counsel Angil Morris-Jones provided a PowerPoint presentation recapping the following and responded to inquiries:
• Legal requests
• Human Resources services provided
• Juvenile Appeals and Court Appearances
• Indian Child Welfare Act

L. (351-0816) Public Guardian: Public Guardian Asha Davis provided a PowerPoint presentation recapping the following and responded to Board inquiries:
• Mission and target population
• Criteria for services
• Statistics of clients served
• State Funding
• Public Guardian fees and reimbursements
• Revenue Summary and Projections

M. (352-0816) Board of Supervisors/Clerk of the Board: Clerk of the Board Donna Stottlemyer recapped the following and responded to inquiries:
• Board Memberships, Contracts, Travel
• Agenda management
• Activities and Goals

N. RECESS TO 8:30 A.M. AUGUST 17, 2016: Call to order at 8:34 a.m. with Supervisors Vasquez, Abe, and Fletcher present.

O. (353-0816) District Attorney/Probation/Sheriff-Coroner: Chief Probation Officer Jim Arnold recapped the following and responded to Board inquiries:
• Funding Sources
• Staffing levels
• Partnership with Friday Night Live
• Parole realignment and Day Reporting Center
• Victim Services relocation in September

Sheriff Steve Durfor recapped the following and responded to Board inquiries:
• Budget Impacts
• Retirements
• Staff Promotions
• Vacancies and recruitments

District Attorney Pat McGrath recapped the following and responded to Board inquiries:
• Staffing and retirements
• POST Compliance
• Case Management System
• Migration of Data
P. (354-0816) Agricultural Commissioner: Agricultural Commissioner Steve Scheer provided a PowerPoint presentation recapping the following and responded to inquiries:

- 2015 Crop Report
- Leading Agricultural Commodities
- Products of Export
- Revenue Sources
- Exports, Permits, and Farmer's Market Certificates
- Workload Indicators

Assistant Agricultural Commissioner Todd Quist recapped the Weights and Measures program and responded to inquiries.

Q. (355-0816) County Administrator/Office of Emergency Services: County Administrator Robert Bendorf recapped the following and responded to inquiries:

- Staffing and Core Administrative Functions
- Legislative Tracking and Public Information
- Emergency Services and Operations
- Economic Development
- Organizational Review

Supervisor Fletcher left the meeting at 9:55 a.m.

Emergency Operations Manager Scott Bryan recapped the following and responded to inquiries:

- Flood management plans for reclamation districts
- Training for emergency preparedness
- Update of Emergency Operation Plan

R. RECESS TO 10:30 A.M.: The Board recessed at 10:20 a.m. and returned at 10:38 a.m.

S. (356-0816) Administrative Services: Director Doug McCoy recapped the following and responded to inquiries:

- ADA inspection of facilities
- Facility projects and remodels
- Custodial Services
- Purchasing and review of purchasing manual
- Security Request for Proposal
- Copier Leases
- Capital Projects - Sheriff and Juvenile Hall facilities
- Fleet Program
- Airport activities
- Financial changes and billings

T. (357-0816) Community Development and Services/Library: Director Kevin Mallen recapped:

- Management staff for the divisions
- Library accomplishments, goals, and Saturday hours
- Code Enforcement activities - Marijuana cultivation enforcement, homeless cleanup
- Building activities
- NSP program wrap-up
- CDBG loan accounting review
Public Works Director Mike Lee recapped:
- Feather River Boulevard and State Route 70 Overpass recognition
- Upcoming projects in East Linda, Olivehurst, and rural areas
- Budget Considerations and Revenue Trends

Environmental Health Supervisor Clark Pickell recapped:
- Improvements to Public Water Systems
- Food Sanitation Program
- Onsite wastewater treatment systems

Principal Planner Kevin Perkins recapped:
- Development Code and Zoning Map updates
- Streamlining of Planning Entitlement Process
- Upcoming Recology Ostrom Road Projects

Supervisor Nicoletti joined the meeting at 11:25 a.m.

Project Manager Jason Kopping recapped changes to the Trakit system for managing land use for local governments

U. (358-0816) Health and Human Services: Director Jennifer Vasquez provided a PowerPoint presentation recapping the following and responded to inquiries:
- Employment Services
- Public Health
- Child Welfare Services
- Foster Care Services
- Adult Services
- Veteran Services
- Accomplishments

V. (359-0816) Assessor: Assessor Bruce Stottlemyer recapped the following and responded to inquiries:
- Assessment Roll Values
- Local Roll History

III. **ADJOURN**: 12:38 p.m.

**Chair**

ATTEST: DONNA STOTTLEMEYER
CLERK OF THE BOARD OF SUPERVISORS

Approved: September 13, 2016