Call to order 1:06 p.m. with Supervisors Andy Vasquez, Mike Leahy, Doug Lofton, Gary Bradford, and Randy Fletcher present. Also present were County Administrator Robert Bendorf and County Counsel Courtney Abril.

ROLL CALL - Supervisors Vasquez, Leahy, Lofton, Bradford, Fletcher – All present

COUNTY DEPARTMENTS

362/2017 RECEIVE INFORMATION ON DEPARTMENT BUDGET FOR FISCAL YEAR 2017/2018

Health and Human Services (45 minute estimate) Director Jennifer Vasquez provided a PowerPoint presentation recapping the following and responded to inquiries:
- Veteran Services
- Public Health
- Child Welfare Services
- 14 Forward
- In-Home Supportive Services
- Homeless and Integrated Services
- 2017-2018 Budget
  - Challenges and Efficiencies
- Strategic Plan
- Employee Led Community Outreach

Community Development and Services Agency and Library (45 minute estimate) Director Kevin Mallen introduced management staff, provided a PowerPoint presentation and responded to inquiries.

Environmental Health Director Clark Pickell recapped:
- Annually Permitted and Inspected Facilities
  - Solid Waste and Landfill facilities
  - Certified Unified Program Agency (CUPA)
- Plan Checks and Construction Permits
- Other Investigations and Reporting

Principal Planner Kevin Perkins recapped:
- Changing Public Perception
- Managing Development Code
- Customer Focus

Code Enforcement Manager Jeremy Strang recapped:
- Permits issued
- Open Code Enforcement Cases

08/16/2017
Public Works: Community Development Director Kevin Mallen and Project Manager Jason Kopping recapped the following and responded to inquiries:

- Current Construction Projects
- Revenue Projections for the SB1 Gas Tax Funds
- Express TRAK permitting program expansion
- Kiosk-Sycamore Ranch for space reservations
- Gold Village Water Distribution and Waste Water management
- Online permit process

Library Director Kevin Mallen recapped the following and responded to inquiries:

- Programs, inventory, and hours

Human Resources (30 minute estimate) Director Jill Abel introduced key staff and recapped the following and responded to inquiries:

- Employee Recruitment
  - Online Interest Card
- Student Intern and Volunteer Policy
  - Performance Management
  - Coaching and Mentoring
- Employee, Supervisory and Executive Leadership Development Academy’s
- Attrition—Voluntary and Involuntary
- Workers Comp Claims and Benefits
- Ergonomics and workstation evaluations
- Employee Risk Assessments

Supervisor Leahy left the meeting at 3:10 p.m. and returned at 3:13.

Probations/Sheriff/District Attorney (60 minute estimate) District Attorney Pat McGrath presented a PowerPoint presentation recapping the following commonalities between departments and responded to inquiries:

- Staff, Specialized Prosecution Areas, Case loads
- Realignment impacts
- Workplace Development—Recruitment and Retention
- Legislative impacts
- Revenue and Expense Instability

Chief Probation Officer Jim Arnold recapped the following and responded to inquiries:

- Staff Development
- Budget Funding Sources
- Case loads
- Tri-County Juvenile Facility and Camp Singer
- Victim Services

Sheriff Durfor recapped the following and responded to inquiries:

- Staff levels
- Current budget deficient of $2.7 million
- Immigration and Customs Enforcement Revenue
  - Impacts to staffing levels
  - Additional inspections

District Attorney Pat McGrath advised of possible revenue sources.

08/16/2017
Sheriff Durfor urged the Board to consider a sales tax increase.

County Administrator Robert Bendorf advised there would be a workshop in October to consider public safety sales tax.

Supervisor Vasquez left the meeting at 4:41 p.m. and returned 4:43 p.m.

Bi-County Farm Advisor (30 minute estimate) Director Janine Hasey provided a Powerpoint presentation recapping the following and responded to inquiries.
- Research and Education
- UC Master Gardner Program
- CalFresh Nutrition Education Program
- Research, Meetings, Pest management
- Rice Advisor Whitney Brim-DeForest
- 4-H Youth Development Programs
- Forestry and Fire Science Natural Resources Advisor Kate Wilkin

Supervisor Fletcher left the meeting at 4:59 p.m. and did not return.

RECESSED at 5:09 P.M. TO 8:38 A.M. THURSDAY, AUGUST 17, 2017 all members with the exception of Supervisor Vasquez.

County Administrator/Office of Emergency Services (30 minute estimate) County Administrator Robert Bendorf recapped the following and responded to inquiries:
- Staffing levels and Core Administrative Functions
- Legislative tracking and increased social media presence
- Contract and Project Management
- Disaster Planning – Business continuity

Treasurer (30 minute estimate) Treasurer Tax Collector Dan Mierzwa provided a PowerPoint presentation and responded to inquiries:
- Treasury Participants and Pool Characteristics
- Average Daily Balance in the Treasury
- Cash Flow History and Analysis

Supervisor Vasquez joined the meeting at 9:23 a.m.

- Portfolio Performance
- Treasury Transactions Incoming/Outgoing Funds
- Potential Impacts related to increased cash deposits
- Tax Collector
- Collection Rates
- Defaulted Properties
- Delinquent Taxes and Payment Plans
- 2017/2018 Budget Revenue Summary
- 2016/2017 Budget Review

Recessed from 9:51 a.m. and returned at 9:55 a.m. with all member present as indicated above.
Auditor (30 minute estimate) Auditor-Controller Rich Eberle provided a PowerPoint presentation on the following and responded to inquiries:

- Financial statements, reporting, and audits
- Technology upgrades
  - Payroll and Timekeeping
- Staffing levels and new positions
- Training for Departments

County Counsel (30 minute estimate) County Counsel Courtney Abril provided a PowerPoint presentation on the following and responded to inquiries:

- Staff and structure
- Legal requests
- Human Resources Risk Management services provided
- Juvenile Appeals and CourtAppearances
- Special Projects and Assignments for 2016/2017
- Budget Summary: General Fund and Legal Service Revenue
- Goals and Objectives

Recessed from 10:58 a.m. and returned at 11:04 a.m. with all member present as indicated above.

Information Technology (30 minute estimate) Director Paul LaValley presented a PowerPoint presentation on the following and responded to inquiries:

- Accomplishments and Goals
  - IT Help Desk
  - Large Projects
  - Cloud storage and security
  - Migration to new technology
- Business Continuity/Disaster Recovery
- Cable Franchise Agreement
- AS400 Replacement

Supervisor Vasquez left the meeting at 11:29 a.m. and returned at 11:32 a.m.

Administrative Services (30 minute estimate) Director Doug McCoy recapped the following:

- Purchasing
- Financial Services Updates
- Capital Projects and tracking – Sheriff and Tri-County Juvenile Hall facility
- Minor Facility Remodeling
- ADA Compliant projects

Agricultural Commissioner/Weights and Measures (30 minute estimate) Director Stephen Scheer provided a PowerPoint presentation and responded to inquiries:

- 2016 Crop Report
- Agricultural Commodities
- Exports, Permits, and Farmer’s Market Certificates
- Revenue Sources
- Pesticide Use Enforcement
- Weights and Measures Program and Equipment

Supervisor Fletcher left the meeting at 1:12 p.m. and did not return.
Sutter Yuba Behavioral Health (30 minute estimate) Director Tony Hobson introduced staff, provided a power point presentation including the following and responded to inquiries:

- Budgeted Funding Sources
- Staffing levels, Patients Served and Costs Related
- Service Locations
- Prevention and Early Intervention Programs

Clerk Recorder/Registrar of Voters (30 minute estimate) Clerk Recorder/Registrar of Voters Terry Hansen recapped the following and responded to inquiries:

- Clerk Recorder staffing levels
- 291 Births as of 05/01/2017
- Disaster Recovery Plan
- Dedicated public computer for data access
- Online Accessibility of vital records, deaths, births and marriage applications
- Elections staffing levels
- Social Media presence
- Voter data base linking counties

Supervisor Lofton left the meeting at 1:56 p.m. and returned at 2:00 pm.

Public Guardian/Conservator (30 minute estimate) Public Guardian Wenny McCleary provided a PowerPoint presentation and responded to inquiries.

- Referral Sources
- 2016-2017 Case loads
- Targeted Case Management Assessments for 2015/2016
- Funding Sources
- Accomplishments and Goals

Child Support Services (30 minute estimate) Director Tina Taylor introduced staff and provided a PowerPoint presentation and responded to inquiries.

- Program Description
- Funding Sources
- Services Provided
- Federal Performance Measures and State Compliance Requirements
- Collections
- Outreach activities
- Distribution and Allocation of Child Support funds
- Goals and Objectives

ADJOURN at 3:00 P.M.

Chair

ATTEST: DONNA STOTTMEMYER
CLERK OF THE BOARD OF SUPERVISORS

Approved: September 2, 2017

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