JULY 7, 2016
9:30 A.M.

YUBA COUNTY BOARD OF SUPERVISORS EMERGENCY MEETING

PURSUANT TO GOVERNMENT CODE §54956.5(a)(1)

I. PLEDGE OF ALLEGIANCE - Led by Supervisor Griego

II. ROLL CALL - Supervisors Vasquez, Nicoletti, Griego, Abe, Fletcher

III. County Administrator/Administrative Services

(297-0716) Approve and ratify purchase of $55,000 made June 20, 2016 with County CalCard credit card to procure 20 Tuff Shed units from Home Depot for 14Forward project; further approve expense and direct and authorize Auditor to generate check for payment and deliver to Administrative Services by 4:00 p.m. on July 7, 2016 to be expedited to US Bank for overnight delivery. (Ten minute estimate)

IV. ADJOURN

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board's office at (530) 749-7510 or (530) 749-7353 (fax). Requests must be made two full business days before the start of the meeting. To place an item on the agenda, contact the office of the Clerk of the Board of Supervisors.
Administrative Services Memorandum

To: Board of Supervisors
From: Robert Bendorf, County Administrator
       Doug McCoy, Director, Administrative Services
Date: July 7, 2016
Re: Emergency Purchase

Recommendation

That the Board approve and ratify the purchase of $55,000 made on June 20, 2016 with the County's Cal Card credit card to procure 20 Tuff Shed units from Home Dept for the County 14 Forward project; and further to approve the expense and direct & authorize the Auditor to generate a check for payment and deliver to the Administrative Services by 4:00 p.m. on July 7, 2016 to send via expedited service to U S Bank for overnight delivery.

Background

On June 14th, your Board heard a presentation and expressed support for the County's 14Forward project to accommodate the homeless individuals displaced from the Horseshoe area and approved expenditures of $100,000. Additionally the Board gave direction of staff to move forward on development of the project which would include an outlay of funds to acquire the necessary components.

As part of the development of this project, the County team was challenged with a very quick turnaround to have this site and units constructed and ready to accept these displaced individuals.

Discussion

Due to the short turnaround required to install the shelters, the County procurement team authorized the use of the Cal Card as the most expedient way to accomplish the purchase. This was accomplished through a management decision to exceed the existing County credit card policy; as this type of situation was not specifically addressed in said policy. The Auditor requires the Board approve this action as it took place outside of stated policy.

The delay has caused all future purchases on the Cal Card to be placed on hold until the payment is processed by the issuing institution.

Yuba County Administrative Services 749-7880
Committee Impact

Due to the emergency nature of this request, the Committee process was bypassed in order to bring this item directly to your Board.

Fiscal Impact

The County has incurred the $55,000 expense for the shelters and shall be paid from the 233-5410-453-2700 account.