The Temporary Use Permits (TUP) application allows for the processing and review of certain uses that are intended to be of limited duration of time and will not permanently alter the character or physical facilities of the site where they occur. Approval of a Temporary Use Permit is required for uses specifically identified in Section 11.32.300 Temporary Uses, and/or any other section of the Development Code that requires approval of a Temporary Use Permit.

SUBMITTAL REQUIREMENTS

1. One (1) copy of the completed Project Application form with original signatures and associated application fees.

2. Development Plan: Seven (7) full size copies of the site development plan drawn to scale and folded to a size no greater than 8” x 14” prior to acceptance. Additionally, one (1) reduced copy. The Plan must be drawn to scale and clearly indicate all dimensions and pertinent information including but not limited to the following:
   a) A scale and north arrow.
   b) The boundaries of the entire property with dimensions.
   c) The location of all existing and proposed structures, driveways, parking areas and abutting streets. For special events, identify location of outdoor areas that will be used as part of the event.

3. Other information as may be required to facilitate a comprehensive evaluation of the application by the Community Development & Services Agency.

SUPPLEMENTAL REQUIREMENTS

In addition to the submittal requirements above, the following types of Temporary Uses require the submittal of supplemental information. Please refer to the appropriate supplemental requirements checklist for additional information.

- Model Home Complex
- Special Events
- Temporary Housing (addition of an additional residential unit on a property for a limited period of time). A TUP for Temporary Housing must comply with the requirements of Section 11.32.300.E of the Development Code. The TUP if approved may be granted for an initial period of not more than two (2) years and may be extended up to a cumulative total of six (6) years. For permanent second residential units please see section 11.32.240; Second Dwelling Unit. In addition to the above information a TUP for Temporary Housing shall also include the following information:
  - Development Plan. The location and nature of all utilities including septic tanks, leach fields, community sewage systems, and potable water sources in accordance with requirements of the Yuba County Environmental Health Department if not served by a public water or sewer provider.
  - Submit a signed and notarized Temporary Housing Use Agreement with the application.