WAIVER APPLICATION
INSTRUCTIONS FOR FILING

Development Code Chapter 11.60 (Ordinance #1545)

Waivers require approval by the Zoning Administrator pursuant to Development Code Chapter 11.60; Waivers & Modifications. Except for waivers processed in conjunction with another Planning application or entitlement, Waivers do not require a public hearing or public notice prior to taking action. A notice of the Zoning Administrator’s decision shall be posted in the Planning Department for a period of 10 days from the date of the decision.

Applications shall be reviewed for compliance with the Application Submittal Requirements and may not be accepted for processing if incomplete. **All fees as listed on the adopted fee schedule must be received at the time of filing.**

**SUBMITTAL REQUIREMENTS**

A Waiver is an authorization to make minor deviations to the development standards and requirements of the Development Code where the overall intent and purpose of the Development Code is maintained. Waivers also provide a mechanism for the County to comply with the Federal Fair Housing Act and authorization of Reasonable Accommodations. Please review Section 11.60.020 for a detailed list of the types of development standards that a Waiver may be applied for.

1. One (1) copy of the completed Project Application form with **original signatures** and associated application fees.

2. **Project Description:** The project description shall identify the nature of the waiver requested and explain why the Waiver is needed.

3. **Development Plan:** Three (3) copies of the site development plan drawn to scale. If the site development plan is larger than 11” x 17” the plans shall be **folded to a size of no greater than 8” x 14” prior to acceptance.** Additionally, one (1) reduced copy of the site development plan (either 8 1/2” x 11” or 11” x 17”) shall be submitted with the application if large scale plans are submitted. The site development plan shall clearly indicate all dimensions and other pertinent information including the following:
   a) A scale and north arrow.
   b) Property dimensions and acreage for entire property.
   c) All existing and proposed buildings and structures including location from property lines, size, height and proposed use(s). Clearly delineate existing structures and proposed structures.
   d) Walls and fences including location, height and construction materials.
   e) Names of all adjoining streets.

3. Other information as may be required to facilitate a comprehensive evaluation of the application by Yuba County CDSA Staff.

**SUPPLEMENTAL REQUIREMENTS**

In addition to the submittal requirements above, the following types of Waivers require the submittal of supplemental information. Please refer to the appropriate supplemental requirements checklist for additional information.

- Animal Raising & Keeping (including 4H or FFA projects)
- Reasonable Accommodations
- Parking Deviations