

County Counsel

Angil Morris-Jones – County Counsel

101-0700	FY 13/14 Adopted Budget	FY 14/15 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	716,369	708,809	(7,560)
Services and Supplies	90,115	101,849	11,734
Other Charges	(346,572)	(374,342)	(27,770)
Fixed Assets	0	0	0
TOTAL EXPENDITURES	459,912	436,316	(23,596)
REVENUE			
Fed/State	0	0	0
Grant	0	0	0
Realignment	0	0	0
Fees/Misc	185,019	168,800	(16,219)
TOTAL REVENUE	185,019	168,800	(16,219)
FUND BALANCE	0	0	0
NET COUNTY COST	274,893	267,516	(7,377)

Program Description

The County Counsel is the attorney for the County of Yuba. We are counselors in the fullest sense, providing service that is intelligent, trustworthy and dedicated to public service. We commit ourselves to professionalism, understanding and furthering the needs and goals of the Board of Supervisors, County agencies and departments. We adhere to the highest standards of ethics and confidentiality. To accomplish our mission, we endeavor to:

- Provide responsive legal advice and client service.
- Provide creative assistance to the Board and to County officers to enable them to carry out their policy goals.
- Provide prompt and effective assistance in reviewing, drafting and advising our clients on contracts and other legal documents.

- Provide training and resources to enable us to achieve the goals of the Office.
- Provide assertive representation in civil litigation and administrative hearings.

The Office of the County Counsel serves as the chief legal advisor and representative for the Board of Supervisors of the County of Yuba, County Agencies, Departments, and Commissions. As the attorneys for the County of Yuba we are committed to ensuring that our Office provides the highest quality of legal service to all of our clients. Our clients rely on and trust the integrity of our legal advice and legal services provided by the Office in accomplishing their public service goals and objectives.

County Counsel

Angil Morris-Jones – County Counsel

Our office does not see our role as narrow, rather we provide service that will further the purposes of the County, whether it is in:

- The defense of legal matters
- Affirmative litigation
- Proactive assistance and advice
- Drafting legislation or amendments to current legislation

We hope that the information available about the County Counsel's Office will help the public in general learn more about the work of our office and the talented members of our legal staff.

Accomplishments FY 2013-2014

- The volume of requests for legal assistance has continued to be at an all time high. The high demand for legal services has been met with responsive advice and legal services to our clients that are performed with the upmost professionalism, legal knowledge and experience. Legal services rendered result in superior legal work that our clients have become accustomed to and desire from this office.
- The legal staff has been cross-trained resulting in an office that has cross-coverage capability when the need arises.
- The continuance of a Yuba County Counsel Opinion Bank.
- The Legal Services Coordinator has served effortlessly as the sole paralegal, legal secretary, office assistant, receptionist and office manager for the County Counsel's Office. Our Legal Services Coordinator has effectively performed these duties because she has extensive experience and knowledge as well as exceptional organization and time management skills.

- The volume of employee discipline actions has been extraordinarily high with attorneys from County Counsel's Office participating in more than eight multiday formal administrative hearings. The preparation and presentation of such cases is very time consuming.

Goals and Objectives FY 2014-2015

- Every member of the County Counsel's Office will strive to continue providing superior legal services to the Board of Supervisors, Commissions, County Boards, County Departments and Special Districts of Yuba County.
- The establishment of a Yuba Resolution Book which will contain all adopted Resolutions of Yuba County from 2013 forward.
- One of the issues that County Counsel has identified as being important is the involvement of counsel early on in the employee discipline process. To that end we will be working with Human Resources and the various departments on issues of training and collaboration to bring a more integrated approach to the process.
- The dependency (Child Protection) caseload is a major function of the County Counsel's Office. The dedication of more than a full time attorney position to that caseload, has brought stability to the dependency caseload and a good deal of "customer satisfaction" from the Health and Human Services Department.
- In January 2014, a new attorney joined the County Counsel legal team. Getting her trained in all aspects of the office's function will be one of our goals this year.
- The ongoing maintenance and amendment of the ordinance code in both a hard copy format and in an electronic form.

County Counsel

Angil Morris-Jones – County Counsel

- The establishment of an internship program with area law schools, thereby providing public law office experience to law students while receiving in turn the services of second or third year law students free of charge.
- Continue to partner with the District Attorney's Office to provide assistance to the District Attorney and to allow County Counsel's attorneys to gain jury trial experience.

COUNTY OF YUBA
 CAO RECOMMENDED BUDGET DETAIL
 FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2011-2012	ACTUAL EXPENDITURES 2012-2013	BOS APPROVED 2013 - 2014	CAO RECOMMENDED 2014 - 2015
COUNTY COUNSEL					
Salaries & Benefits					
101-0700-413.01-01	REGULAR	545,845	546,428	532,980	543,174
101-0700-413.01-03	EXTRA HELP	39,825	0	0	0
101-0700-413.01-07	VACATION PAY	25,860	31,596	0	0
101-0700-413.01-08	SICK LEAVE	0	11,413	0	0
101-0700-413.02-02	CO SHARE PERS	75,301	77,299	84,255	86,669
101-0700-413.02-03	COPST	1,195	0	0	0
101-0700-413.02-04	GROUP HEALTH INSURANCE	37,576	39,203	45,453	61,371
101-0700-413.02-05	MEDICARE	8,815	8,503	8,184	7,876
101-0700-413.02-06	WORKERS COMP INS	36,240	32,942	36,491	3,306
101-0700-413.02-07	LIFE INSURANCE	495	503	519	529
101-0700-413.02-08	UNEMPLOYMENT INS	22,872	2,781	2,813	0
101-0700-413.02-09	RETIREE HEALTHCARE INS	4,062	4,157	5,674	5,884
		-----	-----	-----	-----
* Salaries & Benefits		798,086	754,825	716,369	708,809
Services & Supplies					
101-0700-413.12-00	COMMUNICATION	273	283	500	700
101-0700-413.15-00	INSURANCE	6,356	2,843	2,077	3,359
101-0700-413.17-00	MAINTENANCE/EQUIPMENT	0	0	2,475	3,840
101-0700-413.20-00	MEMBERSHIPS	5,470	5,500	6,000	8,000
101-0700-413.22-00	OFFICE EXPENSE	2,550	3,604	5,000	5,000
101-0700-413.23-00	PROFESSIONAL SERVICES	1,554	42,483	35,000	35,875
101-0700-413.28-00	SPECIAL DPMT EXPENSE	30,450	22,620	29,063	30,075
101-0700-413.29-00	TRAVEL	8,548	3,973	10,000	15,000
		-----	-----	-----	-----
* Services & Supplies		55,201	81,306	90,115	101,849
Other Financing Uses					
101-0700-413.85-02	COMPENSATED ABSENCES	4,328-	24,587-	0	0
		-----	-----	-----	-----

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2011-2012	ACTUAL EXPENDITURES 2012-2013	BOS APPROVED 2013 - 2014	CAO RECOMMENDED 2014 - 2015
*	Other Financing Uses	4,328-	24,587-	0	0
	Cost Reimbursements				
	101-0700-413.90-00 REIMBURSEMENTS	301,582-	0	0	0
	101-0700-413.90-87 A87 COST ALLOCATION PLAN	0	305,949-	346,572-	374,342-
		-----	-----	-----	-----
*	Cost Reimbursements	301,582-	305,949-	346,572-	374,342-
		-----	-----	-----	-----
**	COUNTY COUNSEL	547,377	505,595	459,912	436,316
***	COUNTY COUNSEL	547,377	505,595	459,912	436,316