

Public Guardian

Asha Davis – Public Guardian

101-4100	FY 14/15 Adopted Budget	FY 15/16 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	203,114	202,149	(965)
Services and Supplies	24,838	25,668	830
Other Charges	0	0	0
Fixed Assets	0	0	0
TOTAL EXPENDITURES	227,952	227,817	(135)
REVENUE			
Fed/State	55,381	55,381	0
Grant	0	0	0
Realignment	0	0	0
Fees/Misc	95,597	86,894	(8,703)
TOTAL REVENUE	150,978	142,275	(8,703)
FUND BALANCE	0	0	0
NET COUNTY COST	76,974	85,542	8,568

Program Description

Under the jurisdiction of the Superior Court, the Yuba County Public Guardian/Conservator provides mandated conservatorship and estate services for the elderly and individuals with disabilities within the community, as specified by the Probate and Welfare and Institutions Code.

Major Program Responsibilities

The Yuba County Public Guardian office is a state mandated department that manages both the person and estates of individuals who are determined to be gravely disabled by the court.

The Public Guardian/Conservator serves as the conservator of the person and estate of individuals. There are two types of conservatorship, Probate and Lanterman Petris

Short Act (LPS), which are both established by the Superior Court.

The Public Guardian has the following responsibilities:

- To serve as guardian of the person and estate of an adult in our community who by reason of age, disease, or disability, is unable to properly manage or take care of him/herself and/or his or her property, and for whom no alternative guardian can be identified
- To assist the Superior Court in proceedings for the appointment of the guardian/conservator of an adult.
- To offer guidance and counsel while encouraging maximum self-reliance and independence of conservatees

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When a court appoints a guardian of the person, the guardian may have the following responsibilities:

- Ensure a safe and least restrictive living environment
- Consent to and monitor medical treatment or non-medical services such as education or counseling
- Protect Conservatee rights and confidential information
- Make end-of-life decisions with regard to the individuals last known wishes or that of known family members
- Act as representative payee, ensuring obligations are met and personal needs are covered
- Maximize independence in the least restrictive manner
- Provide timely status reports to the court regarding Conservatee personal and financial affairs
- Protect and advocate for individual rights

When the court appoints a guardian of the estate, the guardian is assigned the following responsibilities:

- Marshall and protect assets
- Obtain appraisals of property
- Protect property and assets from loss
- Receive income for the estate
- Make appropriate disbursements
- Obtain court approval prior to the sell of any assets
- Report to the court about the status of the estate

Accomplishments FY 2014-2015

- Maintained strong partnerships with community organizations
- Spearheaded a Bi-County law enforcement training on Conservatorship
- Identified and created procedure for obtaining law enforcement assistance when handling matters pertaining to Conservatees
- With the support of County Counsel, the Office of Public Guardian deterred a precedent whereby the Court would order LPS Conservatorship before admission to the State Hospital. The Counties procedure in regard to this matter has been adopted by other Counties throughout the state.
- Secured funding through federal/state/local resources
- Acquired clerical support through a grant funded program
- Utilized affordable training options to further improve staff skill level
- Eliminated barriers to least restrictive placement for Conservatees
- Adhered to the County's Strategic Plan
- Controlled demand with minimal staff
- Worked with Multi-Disciplinary Team for community outreach and support
- Met training requirement for PA/PG/PC association

Goals and Objectives FY 2015-2016

- Secure funding through federal/state/local resources
- Fill the departments vacant Deputy Public Guardian position

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- Maintain partnerships with community organizations and businesses
- Participate in care conferences and complete quarterly encounters for proper maintenance and wellbeing of Conservatees
- Eliminate barriers to least restrictive placement for Conservatees
- Finalize implementation of teleconference communication for court proceedings
- Adhere to Yuba County Strategic Plan
- Work with Multidisciplinary Team for outreach and agency collaboration
- Attend training to meet PA/PG/PC requirements
- Improve departments response time with use of Telesec service
- Utilize affordable training opportunities to enhance staff skill level

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2012-2013	ACTUAL EXPENDITURES 2013-2014	ORIGINAL BUDGET 2014-2015	CAO RECOMMENDED
PUBLIC GUARDIAN					
Salaries & Benefits					
101-4100-427.01-01	REGULAR	135,292	139,892	133,821	133,131
101-4100-427.01-03	EXTRA HELP	528	1,859	15,824	11,340
101-4100-427.02-02	CO SHARE PERS	19,009	20,770	22,969	25,327
101-4100-427.02-03	COPST	16	56	475	0
101-4100-427.02-04	GROUP HEALTH INSURANCE	19,027	24,799	25,211	26,985
101-4100-427.02-05	MEDICARE	1,964	2,049	2,318	2,181
101-4100-427.02-06	WORKERS COMP INS	24,728	27,103	851	811
101-4100-427.02-07	LIFE INSURANCE	128	137	180	181
101-4100-427.02-08	UNEMPLOYMENT INS	698	709	0	690
101-4100-427.02-09	RETIREE HEALTHCARE INS	1,384	1,419	1,465	1,503
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*	Salaries & Benefits	202,774	218,793	203,114	202,149
Services & Supplies					
101-4100-427.12-00	COMMUNICATION	858	1,080	1,100	1,000
101-4100-427.15-00	INSURANCE	1,788	1,322	2,033	1,888
101-4100-427.17-00	MAINTENANCE/EQUIPMENT	0	960	960	960
101-4100-427.20-00	MEMBERSHIPS	400	400	400	400
101-4100-427.22-00	OFFICE EXPENSE	1,922	1,707	2,550	2,700
101-4100-427.23-00	PROFESSIONAL SERVICES	1,549	6,143	5,000	6,200
101-4100-427.26-00	RENTS & LEASES/BLDG & IMP	200	0	0	0
101-4100-427.29-00	TRAVEL	9,956	10,496	12,795	12,520
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*	Services & Supplies	16,673	22,108	24,838	25,668
Other Financing Uses					
101-4100-427.85-02	COMPENSATED ABSENCES	3,007	0	0	0
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*	Other Financing Uses	3,007	0	0	0

COUNTY OF YUBA
 CAO RECOMMENDED BUDGET DETAIL
 FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2012-2013	ACTUAL EXPENDITURES 2013-2014	ORIGINAL BUDGET 2014-2015	CAO RECOMMENDED
**	PUBLIC GUARDIAN	222,454	240,901	227,952	227,817
***	PUBLIC GUARDIAN	222,454	240,901	227,952	227,817