

CDSA Finance and Administration

Michael G. Lee, Director

| 101-1600 | FY 20/21 Adopted Budget | FY 21/22 CAO Recommended | Change |
|---------------------------|-------------------------------|--------------------------------|-----------------|
| EXPENDITURES | | | |
| Salaries and Benefits | \$1,422,740 | \$1,609,918 | \$187,178 |
| Services and Supplies | \$128,422 | \$143,411 | \$14,989 |
| Other Charges | \$226,895 | \$121,542 | (\$105,353) |
| Fixed Assets | | | \$0 |
| TOTAL EXPENDITURES | \$1,778,057 | \$1,874,871 | \$96,814 |
| REVENUE | | | |
| Fed/State | | | \$0 |
| Grant | | | \$0 |
| Realignment | | | \$0 |
| Fees/Misc | \$1,778,057 | \$1,874,871 | \$96,814 |
| TOTAL REVENUE | \$1,778,057 | \$1,874,871 | \$96,814 |
| FUND BALANCE | \$0 | \$0 | \$0 |
| NET COUNTY COST | \$0 | \$0 | \$0 |

Program Description

The Community Development and Services Agency (CDSA) strives to improve the overall quality of life for our residents and fiscal health of our businesses by coordinating the orderly growth and development of the County. We accomplish this by providing proper implementation of related regulations, by providing community services, and by providing operation, maintenance, and expansion of Public Works infrastructure.

The Finance and Administration Division of CDSA provides the operational backbone for the Agency, which includes all financial and administrative personnel as well as the Director of the Agency. The Finance and Administration Division provides operational support as well as overall guidance and direction to the Departments within the Agency through financial management, customer service and all administrative functions. The Division also manages individual projects and programs that do not have a solid fit in one of the traditional Departments such as our Library and River Highlands Community Services District (Gold Village). Consolidation of the Agency's financial and administrative roles into a single division creates a unified workflow process for all accounting activities and eliminates the potential for duplicate efforts within the individual Departments.

Accomplishments

FY 2020-2021

- Financially and administratively managed multiple public works projects including monitoring of expenditures, revenue, contracts, labor, invoicing, and closeout. This included road, bridge, and storm projects consisting of FEMA-CalOES, FHWA-ER, FHWA, and RMRA project funds of over 20

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million dollars. During this time, Public Works maintained a positive cash flow due to the timely processing of each project.

- Developed new procedures to support and maintain the financial health of the Agency's Departments and allow for continued operations amidst COVID-19 pandemic and a Countywide network failure. The Department deployed additional workstations and created modified office workflows to allow staff to remain productive while working remotely. Pertinent information was filtered in a timely manner to stakeholders in other departments and agencies regarding new processes.

Performance Measures

FY 2020-2021

- Processing and tracking A/P invoice payments for all CDSA Departments
 - Approx. 4,500 invoices will be processed within CDSA this FY year
- Performing all phases of the cash handling process for CDSA Departments
 - Receipt and deposit all payments received
 - Reconcile and balance all funds and accounts
- Internally managing all personnel records and payroll processing for all 95 CDSA employees
- Staffing the reception desk in the CDSA lobby and answering and routing the multiple inbound phone lines for five of the Agency's Departments
- Monitoring Public Works construction projects, monitoring RMRA-SB1 revenue collection and expenditures, and processing billing and contract payments
 - Approximately 25 Capital Projects monitored, and billings for roads and bridges totaling an estimated \$17.5 million
 - RMRA-SB1 revenue and road project expenditures totaling an estimated \$3,000,000
 - Approximately 32 contracts for roads, bridges, and capital projects with payments totaling an estimated \$10,243,000

Goals and Objectives

FY 2021-2022

- The Department has recently purchased and is in the process of implementing software that will facilitate new business processes and provide responsive services to our customers in an ever-expanding digital environment. Improvements are forthcoming in multiple departments within the Agency to broaden web-based services to our customers. The focus is to provide the public with excellent service and offer options when deciding how to interact with our Agency.
- Continue to reshape and enhance the organizational structure of CDSA to optimize resources and maximize efficiencies. This includes succession planning for the imminent retirement of the Finance Manager.

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Pending Issues/Policy Considerations FY 2021-2022

CDSA encompasses nearly all of the County's land use regulatory departments in one Agency. This is a concerted organization of resources to ensure better coordination regarding issues associated with land use. Each of the Agency's departments is tasked with various regulations outside the County's control such as the State of California Building Standards Commission, California Environmental Quality Act (CEQA), Subdivision Map Act, and California Retail Food Code that the County is required to conform to and/or regulate. The Agency attempts to take the various state and federal regulations and implement them through County ordinances in a manner that is consistent with and conforms to the Board's adopted vision and strategic priorities. There are an unending number of state legislated actions that continually challenge CDSA's ability to balance these sometimes-conflicting directives. As needed, CDSA will bring these issues to the Board's attention for discussion.

Planning

Mike Lee, Director

| | FY 20/21 Adopted Budget | FY 21/22 CAO Recommended | Change |
|---------------------------|-------------------------------|--------------------------------|------------------|
| 101-4300 | | | |
| EXPENDITURES | | | |
| Salaries and Benefits | \$446,932 | \$821,835 | \$374,903 |
| Services and Supplies | \$404,821 | \$456,248 | \$51,427 |
| Other Charges | \$49,782 | \$72,254 | \$22,472 |
| Fixed Assets | | | \$0 |
| TOTAL EXPENDITURES | \$901,535 | \$1,350,337 | \$448,802 |
| REVENUE | | | |
| Fed/State | | | \$0 |
| Grant | \$310,000 | \$136,342 | (\$173,658) |
| Realignment | | | \$0 |
| Fees/Misc | \$432,781 | \$1,054,751 | \$621,970 |
| TOTAL REVENUE | \$742,781 | \$1,191,093 | \$448,312 |
| FUND BALANCE | \$0 | \$0 | \$0 |
| NET COUNTY COST | \$158,754 | \$159,244 | \$490 |

Program Description

The Planning Department is charged with implementing local, state, and federal policies, ordinances, and statutes related to development, land division, and associated land use processes. Individual development proposals are reviewed for consistency with the County of Yuba General Plan and Development Code, California Environmental Quality Act (CEQA), Subdivision Map Act, and other State and Federally enacted legislation. Additionally, the Planning Department has recently taken on County duties related to housing programs, Community Development Block Grant (CDBG) program activities and the implementation of a broadband master plan and infrastructure effort.

In addition to processing land development applications and general zoning information to the public, current assignments include:

- Planning Commission
- Zoning Administrator
- Development Review Committee
- Plumas Lake Specific Plan Design Committee
- Building Permit Review
- Countywide CEQA/NEPA compliance
- Right of Way Acquisition Assistance
- County Housing Related Issues
- CDGB Funding and Program Management
- Broadband Master Plan Implementation
- HCD HOME Program Long-Term Monitoring

Planning

Mike Lee, Director

Accomplishments FY 2020-2021

The Planning Department is currently working with a reduced staff of five full-time employees and continues to responsively process current planning projects at an increasing volume. In addition to the surge in project workload, the Yuba County Development Code created processes, such as Waivers and Admin Use Permits, to allow administrative approval of small level projects at a staff level that in the past would require a higher level of approval authority. Below are some of FY 20/21 accomplishments:

- Entitlement projects for commercial and residential developments in East Linda, Olivehurst, Plumas Lake, and the foothill region. *(Economic Development)*
- Completed Annual Housing Reports required by CA Dept of Housing & Community Development ensuring State compliance. *(Responsible Growth)*
- County future infrastructure projects –Completed environmental documents for numerous County bridge and roadway projects, and is working on the County’s Broadband Master Plan – the County’s first consideration of broadband internet as a County infrastructure. *(Public Safety & Health)*
- Initiated updates to the County Housing and Safety General Plan Elements; started development of the County’s first ever Social Justice Element. *(Responsible Growth)*
- CDBG – assumed control of the County’s CDBG program and submitted applications for projects in excess of \$8,000,000. *(Organizational Excellence, Responsible Growth)*
- Applied for and received State grant funding for housing related activities in excess of \$1,000,000. *(Organizational Excellence, Responsible Growth, Public Safety & Health)*
- Updated the County’s Development Code and zoning map to make sure County requirements are consistent with current best planning practices. Made housing related requirements less restrictive to ensure County and State goals for housing production are met, and provided more commercial and higher density residential zoned property in the County. *(Economic Development, Responsible Growth)*
- Started process to make project application submittals more user-friendly and electronic. *(Organizational Excellence)*
- Continued working with Hard Rock Hotel & Casino Sacramento at Fire Mountain staff on off-site land-use needs and other Sports and Entertainment Zone current and future land-use needs. *(Economic Development)*
- Continued working with Regional Housing on developing the Cedar Lane Housing Project, which is finally coming to fruition after many years of hard efforts. *(Responsible Growth, Public Safety & Health)*
- Performed an assessment of County’s long-range planning future needs and workload. *(Responsible Growth)*

Planning

Mike Lee, Director

Goals and Objectives FY 2021-2022

The Planning Department is responsible for maintenance and implementation of the Yuba County General Plan, Development Code and the Plumas Lake Specific Plan. These plans are considered long-range planning, and their goals and guidelines are the constitution for all development within the County and are applied to all issues concerning economic development, historic preservation, public health & safety, housing, preservation of natural resources, and overall quality of life for our residents. As mentioned in FY 20/21 Accomplishments, planning staff performed an assessment of the County's long-range planning needs. We determined there are a number of long-range plans, such as the General Plan Housing, Safety, and Environmental Justice Elements needing completion in FY 21/22 to ensure the County is meeting all mandated and applicable State laws. The ability for the County to apply for various State and Federal funding sources is tied to the County updating these long-range plans.

With the completion of the Development Code Update and Zoning Map in 2015, the Planning Department has annually monitored its implementation, documenting any issues and making recommendations to the Board for any required amendments. This process has been successful in a multitude of ways, from making sure the County meets current State zoning requirements, to making the development entitlement process more applicant friendly and streamlined, to solving unintended code conflicts. Due to the plethora of newly approved housing related State laws in FY19/20, a more comprehensive update will be required in FY21/22 that will require adoption of entirely new sections and the substantial overhaul of other sections.

Affordable housing and housing production in general has been a hot topic item in California for some time, and Yuba County has done a good job in identifying and providing proper zoning for our multi-family housing needs. Planning staff received grant funding to create a series of Accessory Dwelling Unit (ADU) plans that property owners can utilize free of charge and potentially help lower the overall cost of adding an ADU to their property. Another goal of FY21/22 is to utilize existing County land, such as Fernwood Park, to assess if redeveloping portions of it into potential housing stock would be a better purposing of the County's resources. To help further affordable housing production within the County, a Planning goal in FY21/22 is to help finalize the Cedar Lane Affordable Housing Project and to partner with our local non-profits to further develop affordable housing in the County.

In FY 21/22, the Planning Department intends to continue expanding our GIS technology to create a series of maps and GIS layers that can help promote the County in terms of economic development, and also provide potential developers and citizens more property related information in an easily digestible format. Currently, the Planning Department lacks any specialized mapping or demographic related material on its website and overall online presence.

Other goals and objectives include:

- Continue to evaluate and improve internal processes to increase efficiencies
- Work with production housing builders to make sure CDSA can help support their construction timeline needs
- Review and complete tasks and action items identified in the General Plan and Development Code
- Expand the CDBG program by adding more programs and staffing

Planning

Mike Lee, Director

- Continue developing County policy and procedures related to Broadband infrastructure

Pending Issues/Policy Considerations FY 2021-2022

The Planning Department is experiencing a steady increase in building permit and current planning development applications. The department is expecting to receive Planning applications to create over 2,000 new parcels in the County during FY 21/22. Currently, the department only has two planners handling all the current planning projects, which includes responding to our public inquiries, processing planning entitlement projects, reviewing, learning to intake and approving all building permits, helping the Public Works Department in both CEQA review for projects, development impact fee calculations, and lower-level County Surveyor tasks. These two planners are currently at their work capacity, working entirely on current planning projects. A third planner is responsible for working on long-range planning related activities to ensure the County meets all State and Federal laws and creates processes to make Yuba County more desirable for future land-use and economic development. Long-range planning is an investment in the County's future and, if done properly, the rewards will be harvested with future development that provides jobs and increases the tax base for the County.

It is expected we will need one additional Planner to help with the current planning project demand. Additionally, Planning is currently recruiting for a full-time employee to oversee all of the County broadband related duties. Unfortunately, this position is challenging to fill due to its specialized nature. We also anticipate that the CDBG program will need administrative help to process invoicing, grant reporting, and State audits.

Building Inspection/Code Enforcement

Michael G. Lee, Director

| 101-3500 | FY 20/21 Adopted Budget | FY 21/22 CAO Recommended | Change |
|---------------------------|-------------------------------|--------------------------------|------------------|
| EXPENDITURES | | | |
| Salaries and Benefits | \$1,951,777 | \$2,120,350 | \$168,573 |
| Services and Supplies | \$1,800,265 | \$1,931,836 | \$131,571 |
| Other Charges | \$190,269 | \$731,827 | \$541,558 |
| Fixed Assets | \$654,000 | | (\$654,000) |
| TOTAL EXPENDITURES | \$4,596,311 | \$4,784,013 | \$187,702 |
| REVENUE | | | |
| Fed/State | \$34,500 | \$34,500 | \$0 |
| Grant | | | \$0 |
| Realignment | | | \$0 |
| Fees/Misc | \$4,561,811 | \$4,749,513 | \$187,702 |
| TOTAL REVENUE | \$4,596,311 | \$4,784,013 | \$187,702 |
| FUND BALANCE | \$0 | \$0 | \$0 |
| NET COUNTY COST | \$0 | \$0 | \$0 |

Program Description

The Yuba County Building Department is an integral part of the Community Development and Services Agency (“CDSA”) that combines building and construction services with code enforcement activities to safeguard the public health, safety, and general welfare of the communities it serves within the County. Through its component programs, as described below, the Department touches and supports each of the County’s Strategic Priorities in the following ways:

- Organizational Excellence:** Both building and code enforcement services continue to be in high demand. This fiscal year the Department will begin the implementation of a multi-year land management software system upgrade. Incremental upgrades will increase workflow efficiency, data integrity and manipulation through automation of permit and enforcement activities, and real-time data availability in the field. Streamlining operations and applying industry best-practices will enhance customer interaction and satisfaction through greater access to information and services via a dynamic web-based interface. The Building Department is also committed to providing continuing educational opportunities for employee development to ensure a knowledgeable workforce to maintain public trust.
- Public Safety:** Public safety is by far the number one priority of every state, county, and city within the United States. Although public safety often times is only associated with law

Building Inspection/Code Enforcement

Michael G. Lee, Director

enforcement or fire fighters, the function extends beyond those civic duties. The Department provides for public safety through a two-pronged approach that separates development from maintenance of property within the unincorporated area of the County.

- **Responsible Growth:** The County's ability to regulate development is derived from an array of regulations. The Department works hand-in-hand with a variety of departments, agencies, and associations during code updates to help create uniformity amongst all development and enforcement related regulations. The department has also sharpened a variety of business processes to maximize staff-to-workload ratio.
- **Economic Development:** The Building Department continually monitors and modifies its business practices to streamline our processes and offer more efficient and innovative ways to do business with our customers. We have dedicated staff to analyze our processes with the goal of finding and eliminating business constraints that increase time and cost to projects. Reducing time and costs are a direct benefit for our customers and potential customers that wish to locate in Yuba County.

BUILDING AND CONSTRUCTION SERVICES

Building and Construction Services is responsible for application intake, plan-check, permit issuance, and inspection for all buildings and structures, existing and new, within the unincorporated area of the County as well as the City of Wheatland. Our communities want and expect that all buildings are safe, healthy, and accessible, and that we protect our natural resources by making buildings energy efficient and sustainable. Regulations as set forth by the State of California Building Standard Commission, which are codified in Title 24 of the California Code of Regulations, establish the minimum requirements to achieve these goals. These regulations also provide safety to fire fighters and emergency responders during emergency operations. Each step in the building permit process certifies that every building meets these minimum requirements.

New development submittals are routed by the Department to various agencies, including internal CDSA Departments as well as local Fire, School, and Water Districts, prior to permit issuance to ensure compliance with all regulatory requirements. The Department's plan-check staff reviews plans to verify compliance with Title 24 requirements including structural, plumbing, mechanical, electrical, energy efficiency, and green building standards. After approvals from all routed agencies have been received, a permit is issued and the inspection phase begins. Once the building inspection team verifies that a building complies with the approved plans, the building is certified for occupancy.

CODE ENFORCEMENT

Code Enforcement is essentially the enforcement arm of CDSA. Code Enforcement's primary responsibility is for enforcement of the County's property maintenance regulations, which involves the identification and abatement of public nuisances throughout the unincorporated area of the County with emphasis directed towards urbanized areas together with points of entry into the County. Where conditions are determined to be in conflict with the County's regulations and are deemed detrimental to the health, safety, or welfare of our residents, or where conditions have a blighted influence on the community, the Division will cause those conditions to be abated either through voluntary compliance or, when necessary, through official action.

Building Inspection/Code Enforcement

Michael G. Lee, Director

The main focus of property maintenance is coupled with complimentary disciplines that include:

- Substandard Housing
- Building – unpermitted development, Dangerous Buildings
- Cannabis Enforcement
- Vacant/Abandoned Properties
- Illegal Occupancy – vehicles, structures
- Abandoned Vehicle Abatement
- Parking Enforcement – front yard, commercial vehicle, use of street for storage, improper parking
- Visual Blight – accumulation of junk and trash, graffiti, dismantled vehicles
- Illegal Dumping
- Fire Hazards – fire breaks, excessive vegetation
- Zoning/Land-Use – setbacks, conditions of approval, businesses, fencing, livestock, camping
- Health – drug houses, vector/vermin, sanitation/sewage discharge, mobile food vendor, illegal camping
- Public Works – grading; storm water, road encroachments

Citizen complaints are generally what drive a concern to be investigated. However, where circumstances pose an immediate threat to the health and safety of our communities, a citizen complaint is not necessary. Case process includes complaint intake, investigation, education, abatement (either voluntary or by official action), and cost recovery. Although the process contains only a few steps, the lifecycle of a case can be complex and lengthy. Once a code case is generated, responses are prioritized based on the nature of allegations as they affect the health, safety, and welfare of the community.

Our approach to each complaint is with a fundamental respect of individual property rights. Once a violation is confirmed to exist, officers educate those who are in violation about the County's regulations and provide options to remedy the violation. Officers will continue to work with property owners as long as they move in a positive direction. If all violations are corrected within a reasonable time-frame, cases are often closed without any further action or cost recovery. In circumstances where voluntary abatement of violations is not achieved, officers will heighten enforcement strategies up to and including official abatement of the nuisance and recovery of operating costs for enforcement.

Accomplishments FY 2019-2020

Building & Construction:

New Facilities:

- Dollar General – Brownsville
- Chevron – Linda
- Walmart gas station – Linda

Building Inspection/Code Enforcement

Michael G. Lee, Director

- UPS – Olivehurst
- Sierra Central – Wheatland
- Linda Fire Station 1 remodel -Linda
- Daycare Expansion – Wheatland
- Over 500 new dwellings

General:

- Implemented multiple software solutions for increased online services – online payments, signatures, file sharing
- Successfully maintained operations during COVID-19 Pandemic
- Facilitated the review and approval of several new master planned communities: DR Horton, Generation Communities, Richmond American Homes, Meritage Homes, Legacy Homes

Code Enforcement:

Abatements:

- 10050 La Porte – Complete
- 2778 Ostrom – Complete
- 6219/6225 Farrell – Complete
- 1687 Tenth – Complete
- Gray’s Beach; 1638, 1264, 1082 Simpson Lane; N. Marysville Cemetery; 6062, 6035 Avondale – Complete
- 2208 ‘A’ McGowan – Scheduled
- 1750 Plumas-Arboga - Scheduled
- 5017 Olivehurst Ave – Scheduled
- 5235 Elizabeth – Scheduled
- 1781 Eighth – Scheduled
- 1688 Hammonton-Smartsville – Schld
- 1879 Meadow – Scheduled

General:

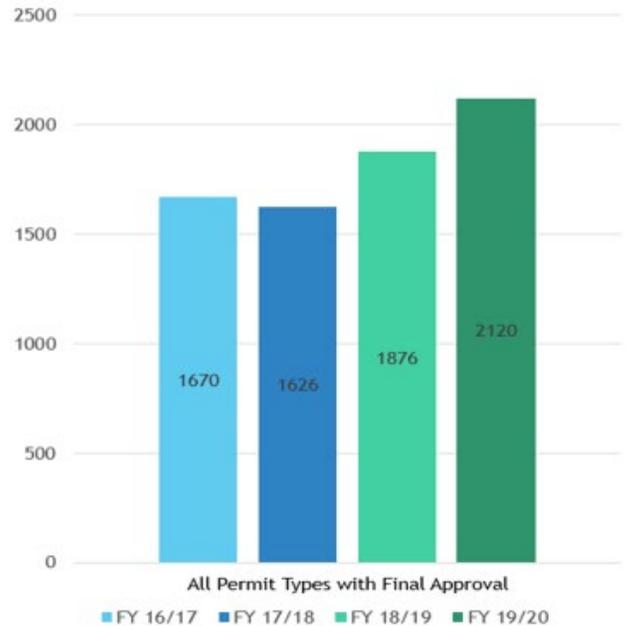
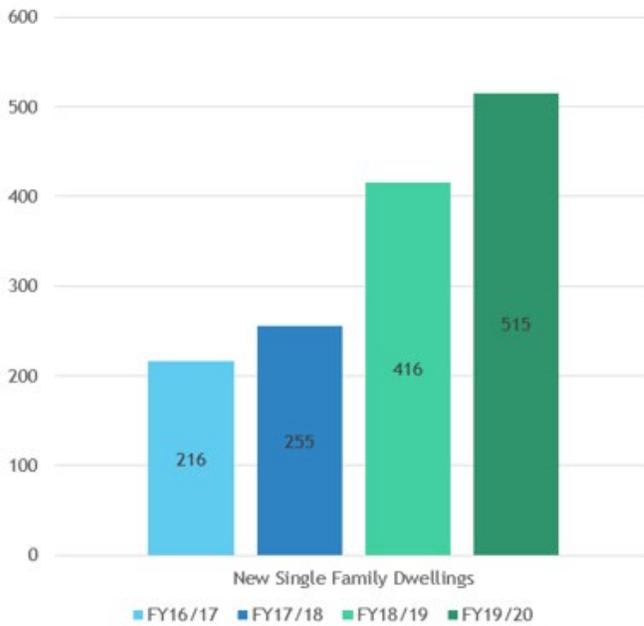
- Added 2 Sheriff’s Deputies to assist with Code Enforcement Activities
- Added 2 extra-help public works workers to assist with illegal camping enforcement
- Continued enforcement of cannabis regulations
- Continued enforcement of illegal camping
- Participation in regional efforts to reduce homelessness

Building Inspection/Code Enforcement

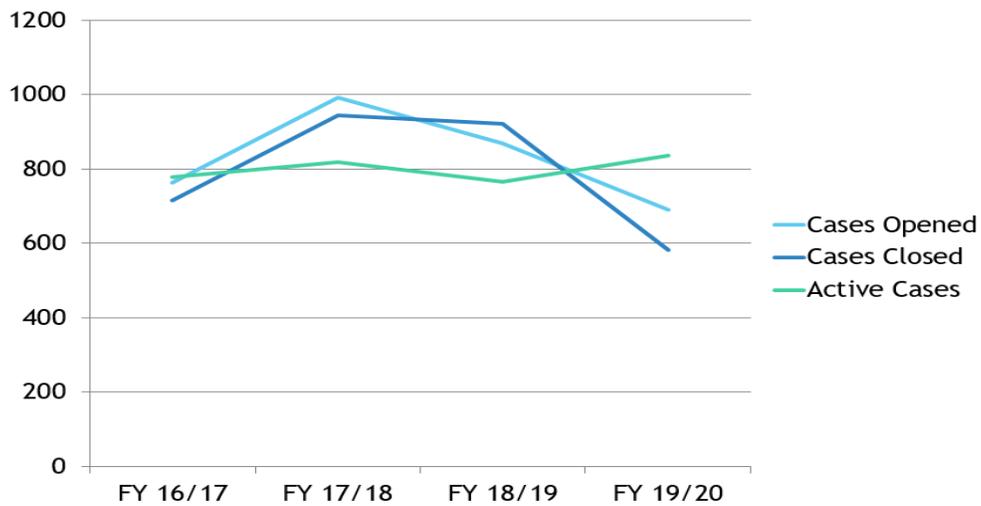
Michael G. Lee, Director

Performance Measures FY 2019-2020

Building Department:



Code Enforcement:



Building Inspection/Code Enforcement

Michael G. Lee, Director

Goals and Objectives

FY 2020-2021

Implement Land Use Permitting Software
Continued expansion of Online Services
Continue process improvement to increase customer satisfaction
Provide continuing education to staff

| POTENTIAL ABATEMENT PROPERTIES: |
|---|
| Chestnut Fire Trail; Horseshoe; Thorntree |
| 3000 block Feather River Blvd |
| 2000 block Mage Ave |
| 9000 block Gary Way |
| 6000 block Beede Ave |
| 1500 block Seventh Ave |
| 11000 block Hill Rd |

Pending Issues/Policy Considerations

FY 2020-2021

- Available number of lots for new construction
- Accommodating large increase in home building with limited staff and while navigating a difficult recruitment environment
- Fire-safe development and fire resistive construction regulations within CalFire SRA
- Get creative on addressing Code Enforcement case backlog, given limited resources and funding levels

CDSA Grants

Michael Lee, Director

| CDSA Grants CDBG DR GRNT INFRA RDSB 113-8030 | FY 20/21 Adopted Budget | FY 21/22 CAO Recommended | Change |
|---|-------------------------------|--------------------------------|------------------|
| EXPENDITURES | | | |
| Salaries and Benefits | | | \$0 |
| Services and Supplies | | \$500,000 | \$500,000 |
| Other Charges | | \$0 | \$0 |
| Fixed Assets | | | \$0 |
| TOTAL EXPENDITURES | | \$500,000 | \$500,000 |
| REVENUE | | | |
| Fed/State | | | \$0 |
| Grant | | \$500,000 | \$500,000 |
| Realignment | | | \$0 |
| Fees/Misc | | | \$0 |
| TOTAL REVENUE | \$0 | \$500,000 | \$500,000 |
| FUND BALANCE | \$0 | \$0 | \$0 |
| NET COUNTY COST | \$0 | \$0 | \$0 |

| CDSA Grants -CDBG-Plng Climate Change 114-8021 | FY 20/21 Adopted Budget | FY 21/22 CAO Recommended | Change |
|--|-------------------------------|--------------------------------|------------|
| EXPENDITURES | | | |
| Salaries and Benefits | | | \$0 |
| Services and Supplies | \$245,485 | \$245,485 | \$0 |
| Other Charges | \$4,515 | \$4,515 | \$0 |
| Fixed Assets | | | \$0 |
| TOTAL EXPENDITURES | \$250,000 | \$250,000 | \$0 |
| REVENUE | | | |
| Fed/State | | | \$0 |
| Grant | \$250,000 | \$250,000 | \$0 |
| Realignment | | | \$0 |
| Fees/Misc | | | \$0 |
| TOTAL REVENUE | \$250,000 | \$250,000 | \$0 |
| FUND BALANCE | \$0 | \$0 | \$0 |
| NET COUNTY COST | \$0 | \$0 | \$0 |

CDSA Grants

Michael Lee, Director

| CDSA Grants -CDBG-Plng Fernwood Residen Infill 114-8022 | FY 20/21 Adopted Budget | FY 21/22 CAO Recommended | Change |
|---|-------------------------------|--------------------------------|--------------------|
| EXPENDITURES | | | |
| Salaries and Benefits | | | \$0 |
| Services and Supplies | \$645,485 | \$255,485 | (\$390,000) |
| Other Charges | \$4,515 | \$4,515 | \$0 |
| Fixed Assets | | | \$0 |
| TOTAL EXPENDITURES | \$650,000 | \$260,000 | (\$390,000) |
| REVENUE | | | |
| Fed/State | | | \$0 |
| Grant | \$250,000 | \$250,000 | \$0 |
| Realignment | | | \$0 |
| Fees/Misc | \$400,000 | \$10,000 | (\$390,000) |
| TOTAL REVENUE | \$650,000 | \$260,000 | (\$390,000) |
| FUND BALANCE | \$0 | \$0 | \$0 |
| NET COUNTY COST | \$0 | \$0 | \$0 |

| CDSA Grants Permanent Local Housing 117-8031 | FY 20/21 Adopted Budget | FY 21/22 CAO Recommended | Change |
|--|-------------------------------|--------------------------------|------------------|
| EXPENDITURES | | | |
| Salaries and Benefits | | | \$0 |
| Services and Supplies | | \$272,377 | \$272,377 |
| Other Charges | | \$0 | \$0 |
| Fixed Assets | | | \$0 |
| TOTAL EXPENDITURES | \$0 | \$272,377 | \$272,377 |
| REVENUE | | | |
| Fed/State | | | \$0 |
| Grant | | \$272,377 | \$272,377 |
| Realignment | | | \$0 |
| Fees/Misc | | | \$0 |
| TOTAL REVENUE | \$0 | \$272,377 | \$272,377 |
| FUND BALANCE | \$0 | \$0 | \$0 |
| NET COUNTY COST | \$0 | \$0 | \$0 |

CDSA Grants

Michael Lee, Director

| CDSA Grants CDBG OWN OCCUP REHAB 121-8023 | FY 20/21 Adopted Budget | FY 21/22 CAO Recommended | Change |
|---|-------------------------------|--------------------------------|------------|
| EXPENDITURES | | | |
| Salaries and Benefits | | | \$0 |
| Services and Supplies | \$1,000,000 | \$1,000,000 | \$0 |
| Other Charges | \$0 | \$0 | \$0 |
| Fixed Assets | | | \$0 |
| TOTAL EXPENDITURES | \$1,000,000 | \$1,000,000 | \$0 |
| REVENUE | | | |
| Fed/State | | | \$0 |
| Grant | \$1,000,000 | \$1,000,000 | \$0 |
| Realignment | | | \$0 |
| Fees/Misc | | | \$0 |
| TOTAL REVENUE | \$1,000,000 | \$1,000,000 | \$0 |
| FUND BALANCE | \$0 | \$0 | \$0 |
| NET COUNTY COST | \$0 | \$0 | \$0 |

| CDSA Grants CDBG-Disaster Relief MHP 122-8026 | FY 20/21 Adopted Budget | FY 21/22 CAO Recommended | Change |
|---|-------------------------------|--------------------------------|--------------------|
| EXPENDITURES | | | |
| Salaries and Benefits | | | \$0 |
| Services and Supplies | | \$1,666,091 | \$1,666,091 |
| Other Charges | | \$0 | \$0 |
| Fixed Assets | | | \$0 |
| TOTAL EXPENDITURES | \$0 | \$1,666,091 | \$1,666,091 |
| REVENUE | | | |
| Fed/State | | | \$0 |
| Grant | | \$1,666,091 | \$1,666,091 |
| Realignment | | | \$0 |
| Fees/Misc | | | \$0 |
| TOTAL REVENUE | \$0 | \$1,666,091 | \$1,666,091 |
| FUND BALANCE | \$0 | \$0 | \$0 |
| NET COUNTY COST | \$0 | \$0 | \$0 |

CDSA Grants

Michael Lee, Director

| CDSA Grants CDBG-PI ACQ Rehab Prg 123-8025 | FY 20/21 Adopted Budget | FY 21/22 CAO Recommended | Change |
|--|-------------------------------|--------------------------------|------------------|
| EXPENDITURES | | | |
| Salaries and Benefits | | | \$0 |
| Services and Supplies | | \$835,000 | \$835,000 |
| Other Charges | | \$0 | \$0 |
| Fixed Assets | | | \$0 |
| TOTAL EXPENDITURES | \$0 | \$835,000 | \$835,000 |
| REVENUE | | | |
| Fed/State | | | \$0 |
| Grant | | | \$0 |
| Realignment | | | \$0 |
| Fees/Misc | | \$835,000 | \$835,000 |
| TOTAL REVENUE | \$0 | \$835,000 | \$835,000 |
| FUND BALANCE | \$0 | \$0 | \$0 |
| NET COUNTY COST | \$0 | \$0 | \$0 |

| CDSA Grants CDBG-COVID Round 1 126-8027 | FY 20/21 Adopted Budget | FY 21/22 CAO Recommended | Change |
|---|-------------------------------|--------------------------------|------------------|
| EXPENDITURES | | | |
| Salaries and Benefits | | | \$0 |
| Services and Supplies | | \$228,607 | \$228,607 |
| Other Charges | | \$0 | \$0 |
| Fixed Assets | | | \$0 |
| TOTAL EXPENDITURES | \$0 | \$228,607 | \$228,607 |
| REVENUE | | | |
| Fed/State | | | \$0 |
| Grant | | \$228,607 | \$228,607 |
| Realignment | | | \$0 |
| Fees/Misc | | | \$0 |
| TOTAL REVENUE | \$0 | \$228,607 | \$228,607 |
| FUND BALANCE | \$0 | \$0 | \$0 |
| NET COUNTY COST | \$0 | \$0 | \$0 |

CDSA Grants

Michael Lee, Director

| CDSA Grants CDBG HOMEBUYER ASST 127-8024 | FY 20/21 Adopted Budget | FY 21/22 CAO Recommended | Change |
|--|-------------------------------|--------------------------------|--------------------|
| EXPENDITURES | | | |
| Salaries and Benefits | | | \$0 |
| Services and Supplies | \$1,000,000 | \$720,000 | (\$280,000) |
| Other Charges | \$0 | \$0 | \$0 |
| Fixed Assets | | | \$0 |
| TOTAL EXPENDITURES | \$1,000,000 | \$720,000 | (\$280,000) |
| REVENUE | | | |
| Fed/State | | | \$0 |
| Grant | \$1,000,000 | | (\$1,000,000) |
| Realignment | | | \$0 |
| Fees/Misc | | \$720,000 | \$720,000 |
| TOTAL REVENUE | \$1,000,000 | \$720,000 | (\$280,000) |
| FUND BALANCE | \$0 | \$0 | \$0 |
| NET COUNTY COST | \$0 | \$0 | \$0 |

Environmental Health

Clark Allen Pickell, Director

| 101-4800 | FY 20/21 Adopted Budget | FY 21/22 CAO Recommended | Change |
|---------------------------|-------------------------------|--------------------------------|-------------------|
| EXPENDITURES | | | |
| Salaries and Benefits | \$1,026,838 | \$1,051,583 | \$24,745 |
| Services and Supplies | \$536,816 | \$465,002 | (\$71,814) |
| Other Charges | \$71,459 | \$80,212 | \$8,753 |
| Fixed Assets | | | \$0 |
| TOTAL EXPENDITURES | \$1,635,113 | \$1,596,797 | (\$38,316) |
| REVENUE | | | |
| Fed/State | | \$269,000 | \$269,000 |
| Grant | \$269,000 | | (\$269,000) |
| Realignment | | | \$0 |
| Fees/Misc | \$1,366,113 | \$1,327,797 | (\$38,316) |
| TOTAL REVENUE | \$1,635,113 | \$1,596,797 | (\$38,316) |
| FUND BALANCE | \$0 | \$0 | \$0 |
| NET COUNTY COST | \$0 | \$0 | \$0 |

Program Description

Provides for the protection of the environmental health and wellbeing of the citizens of Yuba County through education and community awareness of environmental health issues, and the administration and enforcement of environmental and public health laws. Funding for these services comes from grants, realignment funds, and service fees.

Accomplishments

FY 2020-2021

- Successfully submitted the annual Onsite Wastewater Treatment System (OWTS) report to the Central Valley Regional Water Quality Control Board under the requirements of the Local Agency Management Plan (LAMP). *(Responsible Growth)*
- Successful completion of the Childhood Lead Inspector Certifications by two staff to allow Environmental Health to support Health and Human Services with Childhood Lead investigations in Yuba County. *(Public Safety & Health)*
- The tri-annual evaluations of the Local Enforcement Agency (LEA) by CalRecycle and the Certified Unified Program Agency (CUPA) by CalEPA were conducted and the programs were found to meet or exceed state standards. *(Organizational Excellence)*
- The annual evaluation of the Local Primacy Agency (LPA) was conducted by the State Water Resources Control Board and the program was found to meet or exceed state standards. *(Organizational Excellence)*

Environmental Health

Clark Allen Pickell, Director

- Applied for and received the Rural Reimbursement Grant for \$60,000 to provide funding to rural counties to reduce the financial burden on local businesses. *(Economic Development)*
- Applied for and received grants for Solid Waste and Waste Tire Enforcement for \$136,000 to provide funding to administer solid waste and waste tire programs. *(Economic Development)*
- Implemented the Bi-County COVID Compliance hotline and on-site inspections supporting business education for compliance with COVID Orders, Advisories, and Guidelines. *(Public Safety & Health) (Economic Development)*
- Electronic upload of all septic applications, as-built plot plans, and permits to the Environmental Health database to improve efficiency in providing this information to the public. *(Organizational Excellence) (Responsible Growth)*
- Revised our septic ordinance under the Local Agency Management Plan (LAMP) to allow for reduced flow for homes with greater than two bedrooms. This allows for additional bedrooms or Accessory Dwelling Units (ADUs) to be added without the requirement to increase current septic size without reducing public or environmental health. *(Responsible Growth)*
- Provided a waiver of permit fees for local businesses directly impacted by COVID-19 pandemic restrictions. The relief targeted businesses forced to close entirely or close a significant portion of their business. *(Economic Development)*

Goals and Objectives

FY 2021-2022

- Implementation of electronic solutions to improve service and delivery to the public. Examples include: electronic payments and permits, electronic availability to research and download common public record requests, the ability to receive large electronic documents by file sharing and joint electronic plan review among CDSA departments. *(Organizational Excellence) (Economic Development)*
- Continue to provide, free to the public, classes for the Manager's Food Safety Certificate program. This is offered to food establishment staff, and when space allows, for ad hoc members of the community wanting to receive this training to strengthen their employment opportunities or for general food safety knowledge. *(Economic Development)*
- Continue to define and provide direct assistance to businesses in Yuba County that are required to comply with programs administered by the Environmental Health Department. *(Economic Development)*
- Continue to implement requirements to transfer inspection and enforcement data to various State agency databases.

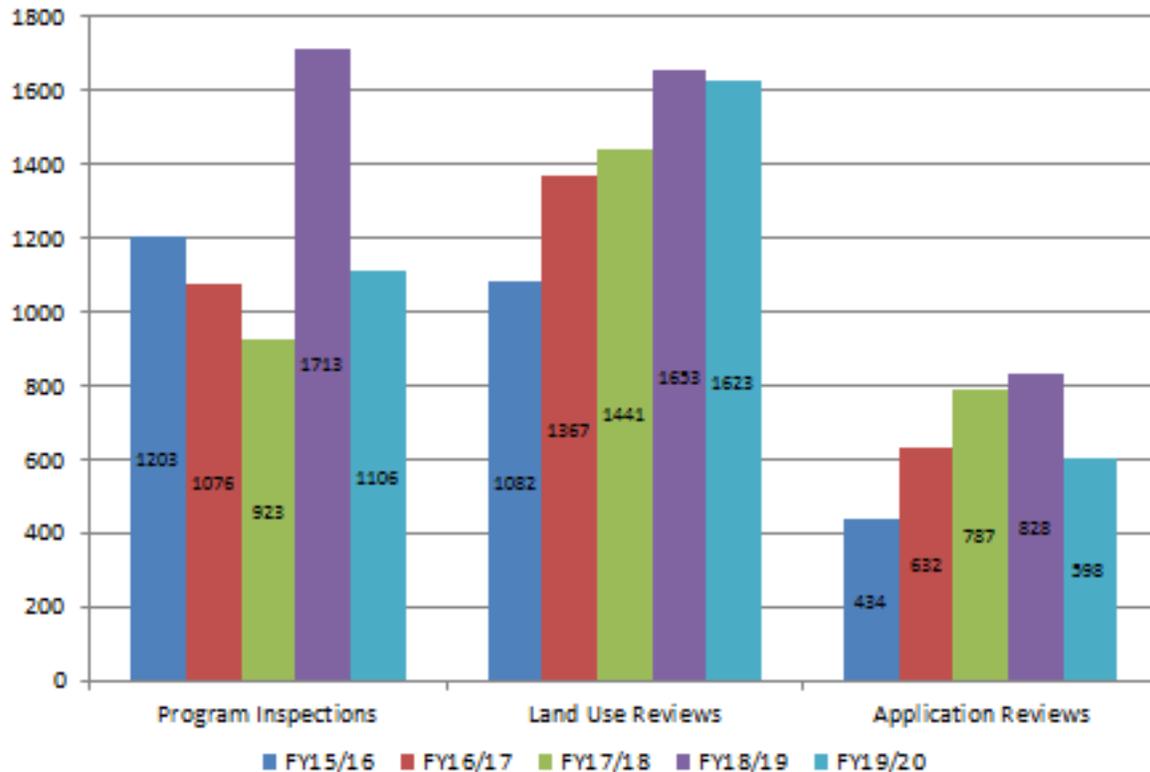
Environmental Health

Clark Allen Pickell, Director

Pending Issues/Policy Considerations FY 2021-2022

- Continue to develop resources, policies and procedures for support of our Federal, State and local response to the Coronavirus. *(Public Safety & Health)*
- Developing resources, policies and procedures for support of our State and local Cannabis laws. *(Responsible Growth)*
- The Environmental Health Department continues to manage the challenge of static or shrinking grant funding with increasing overhead costs.
- The maintenance of unfunded or underfunded programs required by State law to be implemented by the local agency. The Department is committed to seeking available revenue to cover unfunded mandates.

Environmental Health/CUPA Inspections & Reviews



Note: FY 16/17 & 17/18 Inspections were impacted by staffing shortages and Cascade Fire response. FY 19/20 was significantly impacted by the COVID-19 pandemic.

Public Works

Daniel Peterson, Director

| | FY 20/21 Adopted Budget | FY 21/22 CAO Recommended | Change |
|---------------------------|-------------------------------|--------------------------------|--------------------|
| 102-9100 | | | |
| EXPENDITURES | | | |
| Salaries and Benefits | \$4,474,969 | \$4,648,938 | \$173,969 |
| Services and Supplies | \$2,968,211 | \$4,092,635 | \$1,124,424 |
| Other Charges | \$407,763 | \$498,550 | \$90,787 |
| Fixed Assets | \$25,623,500 | \$28,421,158 | \$2,797,658 |
| TOTAL EXPENDITURES | \$33,474,443 | \$37,661,281 | \$4,186,838 |
| REVENUE | | | |
| Fed/State | \$18,184,290 | \$18,840,711 | \$656,421 |
| Grant | | | \$0 |
| Realignment | | | \$0 |
| Fees/Misc | \$13,333,950 | \$15,689,181 | \$2,355,231 |
| TOTAL REVENUE | \$31,518,240 | \$34,529,892 | \$3,011,652 |
| FUND BALANCE | \$1,671,365 | \$2,965,339 | \$1,293,974 |
| NET COUNTY COST | \$284,838 | \$166,050 | (\$118,788) |

Program Description

The Public Works Department is responsible for maintaining, repairing, designing, and constructing County roads, bridges, parks, and storm water drainage systems in accordance with local, state, and federal laws/standards. The Department also manages the County's floodplain management and water quality activities under state and federal oversight. The Department conducts all of these activities in a manner that maximizes public safety.

Due to the mountainous terrain in the eastern half of the County, road maintenance often includes snow plowing. The Yuba County Maintained Mileage for roads consists of 655 miles, 76 bridges (greater than 20' in length), and numerous culverts/drainage structures.

The department also reviews and approves land development projects as they relate to the County road, drainage, and park systems. Public Works performs administration and maintenance of the County parks and County Services Areas.

Accomplishments

FY 2020-2021

Organizational Excellence:

- Implemented IWork software system to allow asset tracking, road maintenance tracking, and road complaint tracking.

Public Works

Daniel Peterson, Director

Public Safety:

- Completed a road rehabilitation contract targeting 33 different road segments, repairing and resurfacing approximately 14.35 miles of roads for a total of \$2,655,458 in work.
- Completed a road striping safety project on Simpson Lane, Hammonton-Smartsville Road, Olivehurst Avenue, Olive Avenue, Linda Avenue, and Arboga Road.
- Continued toward implementation of the N. Beale Road Complete Streets Project Phase 2 (between Hammonton-Smartsville Road and Linda Avenue), which will begin construction this summer.
- Continued toward implementation of several Safe Routes to School improvement projects including Eleventh Avenue, McGowan Parkway, and Feather River Boulevard/Cedar Lane.
- Completed construction of the Rices Crossing Bridge replacement project, Feather River Boulevard – Farm to Market project, the Erle Road Rehabilitation project, drainage improvements on Ardmore Road, and drainage improvements on Wiget Avenue.
- Continued implementation of the County’s Floodplain Management program.

Responsible Growth:

- Reviewed and processed dozens of parcel maps, tract maps, lot line adjustments, record of surveys, and other land development functions to ensure compliance with State and local codes as well as orderly development.

Economic Development:

- Began design phase of the Plumas Lake Boulevard Interchange extension that will provide direct access to Plumas Arboga Road and the Hard Rock Casino.
- Continue acting as lead staff of the South Yuba Transportation Improvement Authority, and making progress on the Comprehensive Implementation Strategy that will provide direction forward on the different SYTIA projects.

Organizational Excellence / Project Funding:

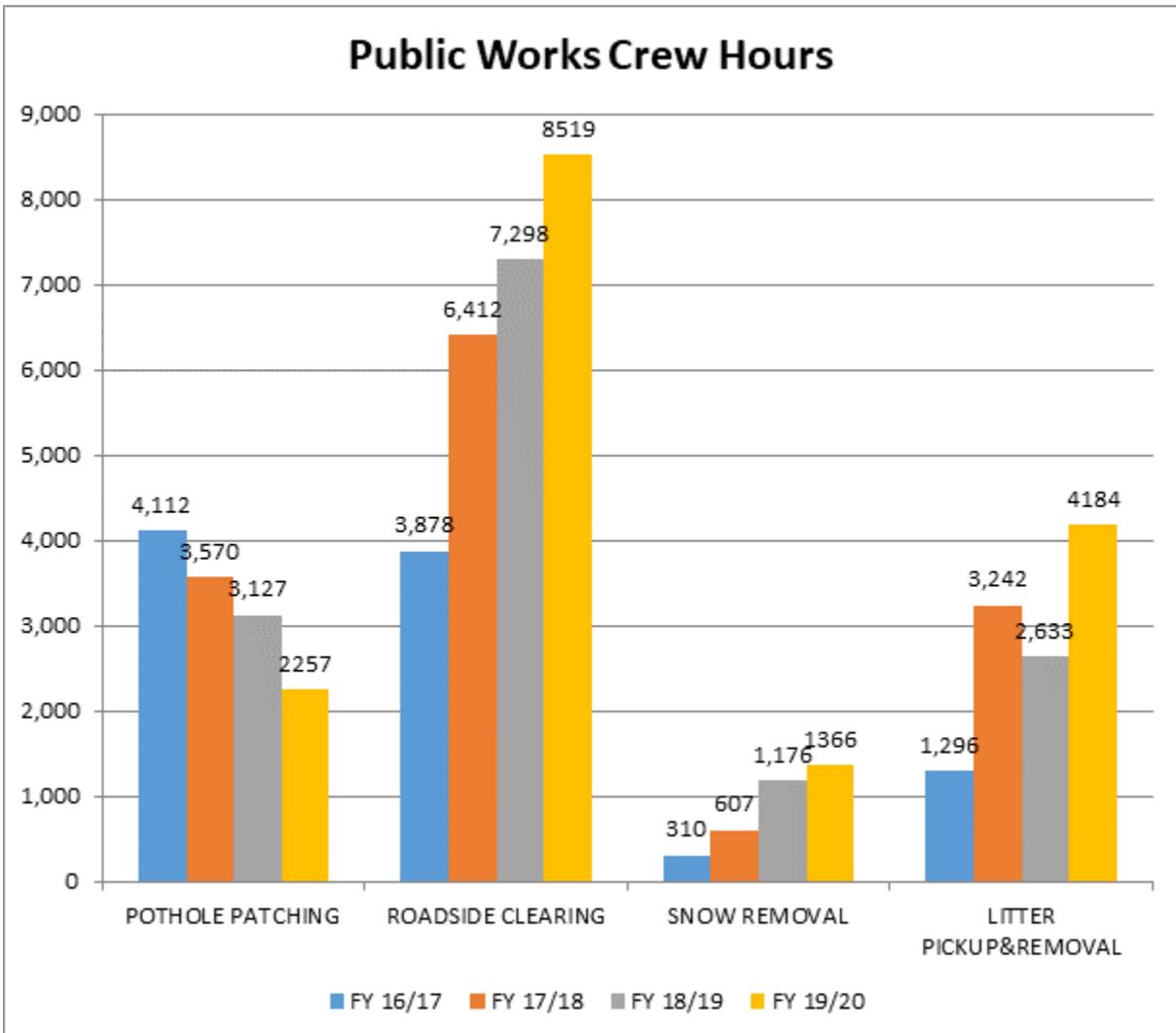
- Successfully applied for and received grant funding for a Climate Change Vulnerability Study, an Updated Traffic Count and Future Traffic Demand Models project, Hammonton-Smartsville Road – Doolittle Drive Intersection improvements, Hammonton-Smartsville Road – Overlay & Shoulder Widening Project, North Beale Road & Feather River Boulevard Intersection Safety Improvements, a Roadside Fuel Reduction Project, and the Garden Avenue Safe Routes to School project. Additional grant application submitted, but pending, for a Countywide Culvert Inventory and Condition Survey.

Public Works

Daniel Peterson, Director

Performance Measures FY 2020-2021

Tables/Charts/Graphs



Public Works

Daniel Peterson, Director

Goals and Objectives

FY 2021-2022

- Construct the N. Beale Road Complete Streets Project Phase 2 (between Hammonton-Smartsville Road and Linda Avenue).
- Construct improvements to Eleventh Avenue from Olivehurst Avenue to Powerline Road.
- Construct improvements to Ostrom Road.
- Complete design and begin construction of improvements to Feather River Boulevard between Garden Avenue and Alicia Avenue.
- Complete design and begin construction of improvements to the intersection of Hammonton-Smartsville Road and Doolittle Drive.
- Complete design and apply a High-Friction Surface Treatment to North Beale Road between Feather River Boulevard and the SR 70 on-ramp.
- Complete an overlay contract of 15-plus miles of roadways totaling almost \$3 million.
- Replace the existing bridge on Iowa City Road over Jack Slough.
- Replace the existing bridge on Spring Valley Road over Dry Creek.
- Construct the new corporation yard on Skyway Drive and complete substantial improvements to the Loma Rica corporation yard.
- Make significant progress in the design for the Cedar Lane/Alicia Avenue - Safe Routes to Schools project, the McGowan Parkway - Safe Routes to Schools project, and the Garden Avenue - Safe Routes to Schools project.

Pending Issues/Policy Considerations

FY 2021-2022

- 2017 brought the passage of SB 1, a landmark comprehensive transportation funding bill, by the California Legislature. Through SB 1, we will be realizing a sizeable amount of additional gas tax revenues for the foreseeable future. These revenues started at an additional \$940,000 in FY 17/18, and will ramp up to an additional \$4.9 million in FY 26/27. With these additional revenues, we began ramping up a significant road overlay program beginning in summer of 2018, which we intend to continue moving forward, by performing sizeable overlay contracts each summer.
- With fewer people driving due to the Covid-19 pandemic, less fuel taxes are being realized, in turn impacting Public Works with less revenues. This is partially offset with the tiered escalating implementation of SB-1, however, a net year to year decline will be realized. The net result will be a smaller overlay contract than originally anticipated in our 5 year Transportation Master Plan.

Public Works

Daniel Peterson, Director

- Public Works continues to be very successful in obtaining state and federal-aid funding for new capital improvement projects, well beyond our typical share. The County is recognizing major transformations to many of our main transportation corridors.
- With the passage of SB-1 we are currently in the process of hiring additional engineers and Public Works Maintenance Workers. This will aid Public Works in returning to more normal staffing levels, as these numbers have dwindled over the years due to former gas tax declines and attrition.
- We have had several long-tenured employees retire recently, with a few more to come in FY 21/22. Transfer of knowledge can provide some challenges, and workflow processes/timelines may be impacted while newer employees strive to work as efficiently as their predecessors.
- California has a dearth of surveyors and we are currently experiencing difficulty recruiting in the field. Survey expertise is needed in the land development sector. With land development booming like we have not seen in years, having difficulty recruiting workers with survey experience leads to a perfect storm in regards to project and map processing.

Surveyor

Mike Lee, Director

| 101-1500 | FY 20/21 Adopted Budget | FY 21/22 CAO Recommended | Change |
|---------------------------|-------------------------------|--------------------------------|-----------------|
| EXPENDITURES | | | |
| Salaries and Benefits | \$330,478 | \$364,352 | \$33,874 |
| Services and Supplies | \$212,766 | \$238,438 | \$25,672 |
| Other Charges | \$586 | \$5,758 | \$5,172 |
| Fixed Assets | | | \$0 |
| TOTAL EXPENDITURES | \$543,830 | \$608,548 | \$64,718 |
| REVENUE | | | |
| Fed/State | | | \$0 |
| Grant | | | \$0 |
| Realignment | | | \$0 |
| Fees/Misc | \$428,331 | \$493,049 | \$64,718 |
| TOTAL REVENUE | \$428,331 | \$493,049 | \$64,718 |
| FUND BALANCE | \$0 | \$0 | \$0 |
| NET COUNTY COST | \$115,499 | \$115,499 | \$0 |

Program Description

Perform all County Surveyor functions including processing/checking of parcel maps, subdivision/tract maps, records of surveys, lot line adjustments (LLA), corner records, and certificates of compliance (COC). For parcel maps and tract maps, various supporting documents, such as subdivision improvement agreements are prepared. Work in this budget also includes processing tentative maps and preparing associated conditions of approval. Provide field surveying in support of the engineering group. Provide plats and legal descriptions to the engineering group in support of property acquisitions. Surveying related questions are answered for residents on a daily basis, with the most common questions being issues pertaining to property boundaries and access easements.

Staff responsible for administering County Service Area (CSA) work are primarily housed within this budget. Public Works actively manages approximately 50 CSAs and is typically responsible for road and drainage maintenance, along with other miscellaneous duties. A significant amount of staff time can be taken up responding to inquiries and/or dealing with complaints from CSA property owners. Revenue from each CSA is placed into individual trust accounts with the money only being spent on work within that particular CSA. Total annual revenue collected Countywide for CSAs is approximately \$2.6 million.

Accomplishments FY 2020-2021

Processed steady stream of project applications, including numerous parcel maps, subdivision/tract maps, records of surveys, corner records, LLAs, road abandonments, and COCs. Prepared conditions of

Surveyor

Mike Lee, Director

approval for new tentative map applications and use permits. There were more than 50 projects in total of these listed types.

This fiscal year we had our historic Road Registry book and right of way strip maps professionally digitized and preserved. Due to their age, these books were literally disintegrating. These are invaluable resources that we use on a weekly basis, but they could no longer handle the day-to-day use and physical touch. Having these resources digitized will not only help preserve them, but the data is now readily available to all department staff at the touch of a button.

Goals and Objectives

FY 2021-2022

This coming fiscal year we will continue to pursue our goal of integrating all of the County's historical records of survey and parcel/tract maps online in a GIS database format to provide easier public access to these valuable resources. Due to the time commitment to make this a reality, we are pursuing a full-service firm to take on this endeavor. We would like to decrease our average processing time for all types of projects submitted, while still responding to all inquiries from residents as quickly as possible.

Pending Issues/Policy Considerations FY 2021-2022

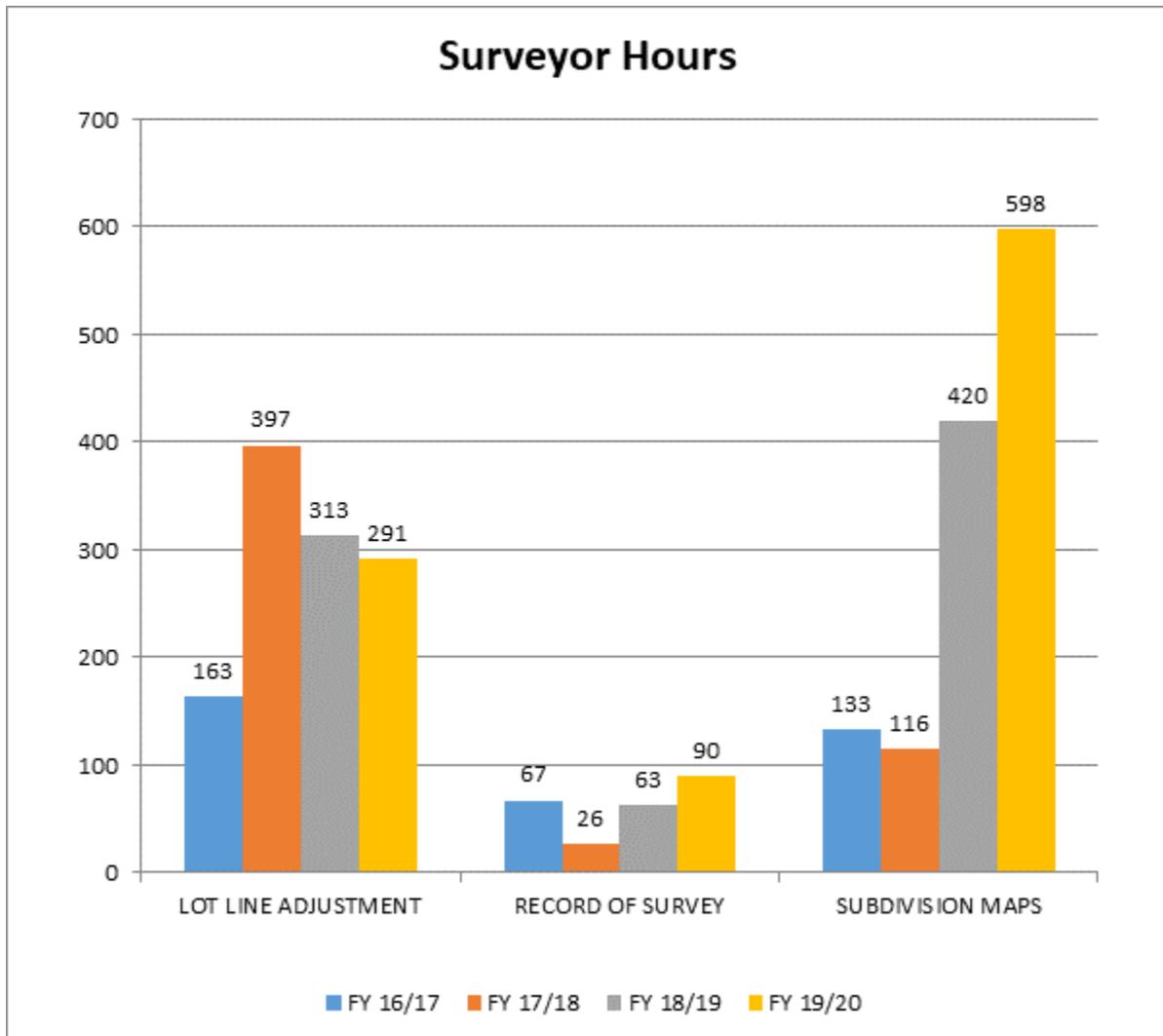
Currently the majority of the CSAs have very small assessments and are grossly underfunded for adequate maintenance to be performed. We are working with the CSAs to develop a process to review their assessment levels against the cost to provide needed services. Staff will work with those CSAs wishing to increase funding levels for higher levels of service by going through the Proposition 218 process. We have recently been successful in increasing assessments within a couple CSAs, but the overall success rate has been marginal.

With development having picked up considerably, and lean staffing levels in the Survey department, managing workload will be a focus for this coming year. We also intend to further cross-train some engineering staff on survey functions, so we have more support for the Survey Department. Due to the steady heavy workload and a recent significant retirement, we are currently recruiting to hire additional staff with survey knowledge and experience in order to process all maps and supporting documents in a timely fashion, while still being able to respond to the numerous property boundary, easement, and right-of-way inquiries from our residents. Unfortunately, California has a dearth of surveyors and we are currently experiencing difficulty recruiting in the field. With development booming like we have not seen in years, and difficulty recruiting workers with survey experience, it leads to a perfect storm in regards to project and map processing.

Surveyor

Mike Lee, Director

Performance Measures FY 2021-2022



Drainage Ditch Maintenance/County Dump

Daniel Peterson, Director

| | FY 20/21 Adopted Budget | FY 21/22 CAO Recommended | Change |
|---------------------------|-------------------------------|--------------------------------|--------------------|
| 101-3300 | | | |
| EXPENDITURES | | | |
| Salaries and Benefits | | | \$0 |
| Services and Supplies | \$2,039,768 | \$1,276,946 | (\$762,822) |
| Other Charges | \$0 | \$0 | \$0 |
| Fixed Assets | | | \$0 |
| TOTAL EXPENDITURES | \$2,039,768 | \$1,276,946 | (\$762,822) |
| REVENUE | | | |
| Fed/State | | | \$0 |
| Grant | | | \$0 |
| Realignment | | | \$0 |
| Fees/Misc | \$2,037,758 | \$1,274,936 | (\$762,822) |
| TOTAL REVENUE | \$2,037,758 | \$1,274,936 | (\$762,822) |
| FUND BALANCE | \$0 | \$0 | \$0 |
| NET COUNTY COST | \$2,010 | \$2,010 | \$0 |

Program Description

Maintenance and improvement of County-owned waterways, detention basins, and storm drain systems. Administer the County’s floodplain management program (NFIP) and Community Rating System (CRS). Implement the County’s NPDES (Storm Water Management) program, adhering to the State’s Phase II MS4 General Permit for small local agencies.

This program also includes installing new storm drain systems in the Linda/Olivehurst areas when funding is available. Unfortunately, these urbanized areas were largely developed decades ago, without the storm drainage systems customary with current development. As a result, there are many pockets of localized flooding due to poor drainage conditions.

In recent years, the drainage budget has been funded by a combination of the Road Fund, General Fund, and the Yuba Water Agency. Only those portions of drainage facilities associated with roadways can be funded by the Road Fund.

Yuba County also owns the closed Ponderosa Landfill, which is located near Brownsville. The State regulates this 16-acre facility. Yuba County, as the closed facility’s owner, is responsible for compliance with State requirements.

Recology Yuba-Sutter, Inc. maintains the closed landfill as part of an agreement to operate the Ponderosa Transfer Station. However, the County does have financial obligations relating to monitoring and reporting.

Drainage Ditch Maintenance/County Dump

Daniel Peterson, Director

Accomplishments

FY 2020-2021

The bulk of the drainage budget continues to be spent on administering unfunded federal and state mandates/programs. The programs include Stormwater Compliance (Phase II MS4 General Permit), NFIP's Floodplain Administration, and the associated Community Rating System.

Over this past year, Public Works successfully administered the County's floodplain management (NFIP) and CRS programs, maintaining the County's CRS rating of 6 and saving property owners money on flood insurance. We also completed installation of storm drain systems in portions of Wiget Avenue and Ardmore Avenue using funding from YWA and the Road Fund, providing much improved drainage conditions for these streets. Additionally, the County successfully secured a grant to complete a Master Drainage Plan for the communities of Linda, West Linda, and Olivehurst. This master drainage plan will be coordinated with Reclamation District 784.

The County has now successfully implemented all five years' requirements of the MS4 Phase II General Permit, and we are now awaiting issuance of the new permit from the SWRCB. Some of the more important components include:

- Updated the County's water quality ordinance
- Continued the County's public outreach and education program for water quality issues
- Conducted staff training
- Maintained an outfall map for all points where runoff discharges to a receiving water body
- Maintained an inventory of all industrial/commercial facilities
- Updated and continued implementation of the County's Spill Response Plan
- Implemented the County's Post Construction Design Manual
- Annual update and implementation of the Comprehensive Storm Water Education & Outreach Plan
- Updated and implemented the County's Program Effectiveness Assessment and Improvement Plan
- Implemented the County's Enforcement Response Plan
- Developed and distributed education materials for construction site operators
- Conducted annual facility assessments
- Implemented Hydro-modification measures into drainage designs
- Conducted Illicit Discharge Detection and Elimination training
- Conducted water quality sampling at priority outfall areas
- Maintained inventory of all construction projects and update as new projects are permitted/completed
- Created and conducted a Water Quality Monitoring Program
- Prepared for new State requirements mandating installation of trash capturing devices
- Inventoried and inspected all structural post-construction Best Management Practices
- Completed Total Maximum Daily Loads compliance reporting requirements

Drainage Ditch Maintenance/County Dump

Daniel Peterson, Director

Goals and Objectives

FY 2021-2022

Continue efforts addressing local drainage problem areas. Continue installing storm drains in the Linda/Olivehurst areas, as capital improvement funding is secured from YWA or other grant funding sources. For example, the County will begin construction of new storm drains along Eleventh Avenue, Cedar Lane, Alicia Avenue, McGowan Parkway, Feather River Boulevard, and North Beale Road (Phase 2) this fiscal year.

Begin development of a design/study for a Master Drainage Plan in the communities of Linda, West Linda, and Olivehurst. The ultimate goal will be to lay out and appropriately size needed storm drain improvements throughout these communities. This will help us plan, design, and budget for capital improvement projects in these communities to develop a comprehensive storm drain system.

Another primary goal over the next several years will be to continue increasing storm water quality protection efforts to adhere to the requirements of the State's Phase II Small MS4 General Permit, specifically the new Trash Amendments. The requirements of the new General Permit are onerous, and failure to comply can bring large fines.

Going forward, the workload associated with the General Permit compliance will require continued financial support from YWA, as it is an otherwise unfunded mandate.

Pending Issues/Policy Considerations FY 2021-2022

Continue increasing storm water quality protection efforts to adhere to the requirements of the State's onerous Phase II Small MS4 General Permit, and the terms of this unfunded mandate.

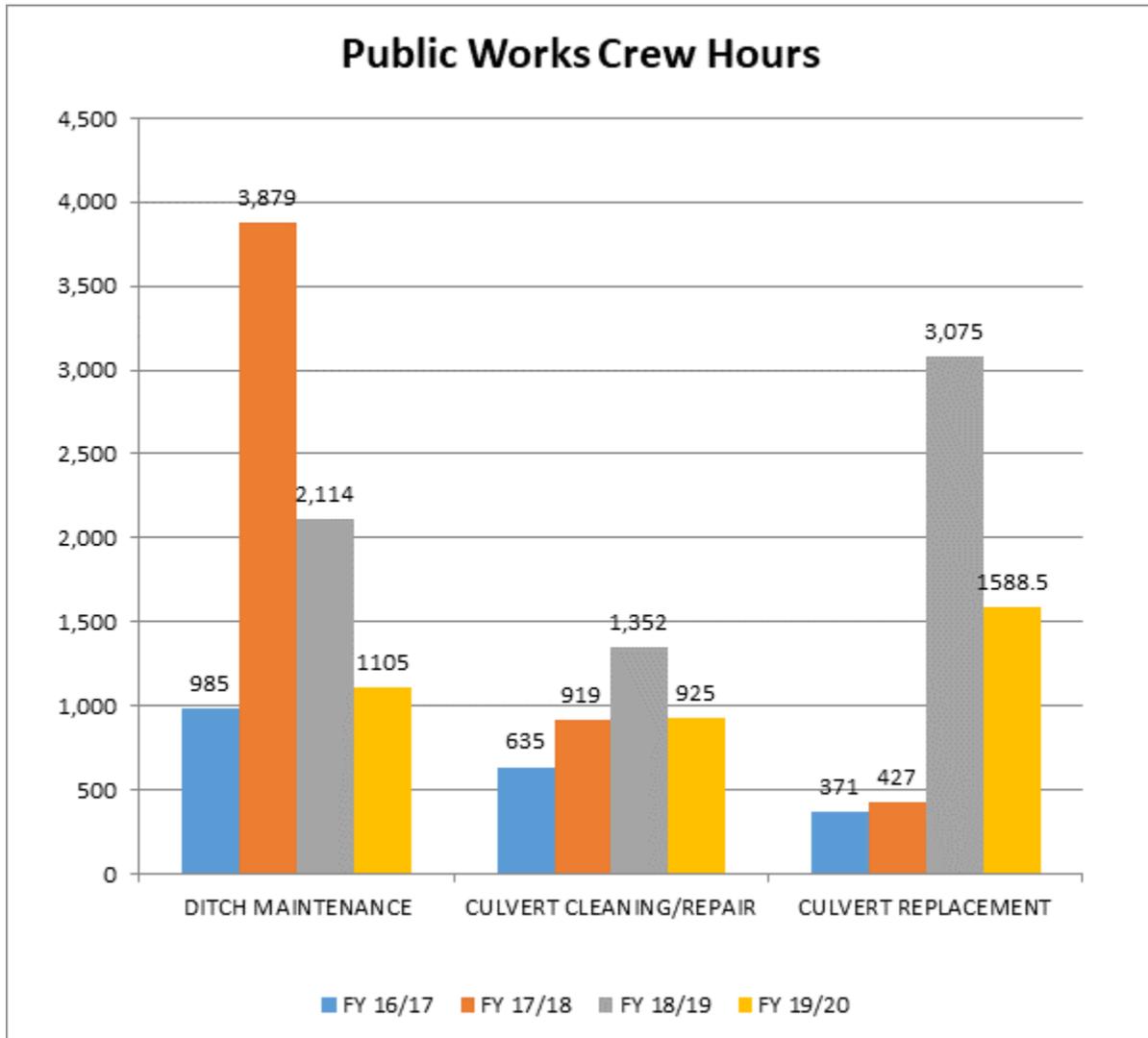
Continue maintaining floodplain management efforts at current levels to maintain our good CRS rating, saving property owners money on flood insurance.

Continue partnering with YWA for helping fund the County's drainage function, including additional storm drain improvement projects.

State permitting requirements relating to the closed Ponderosa Landfill continue to evolve. At this time, future costs for maintaining, monitoring, and reporting have not been identified as the State continues to require additional tasks under their annual permit.

Drainage Ditch Maintenance/County Dump

Daniel Peterson, Director



County Parks

Daniel Peterson, Director

| 101-4900 | FY 20/21 Adopted Budget | FY 21/22 CAO Recommended | Change |
|---------------------------|--|---|------------------|
| EXPENDITURES | | | |
| Salaries and Benefits | | | \$0 |
| Services and Supplies | \$357,874 | \$838,779 | \$480,905 |
| Other Charges | \$0 | \$0 | \$0 |
| Fixed Assets | | | \$0 |
| TOTAL EXPENDITURES | \$357,874 | \$838,779 | \$480,905 |
| REVENUE | | | |
| Fed/State | | | \$0 |
| Grant | | \$400,000 | \$400,000 |
| Realignment | | | \$0 |
| Fees/Misc | \$217,874 | \$298,779 | \$80,905 |
| TOTAL REVENUE | \$217,874 | \$698,779 | \$480,905 |
| FUND BALANCE | \$0 | \$0 | \$0 |
| NET COUNTY COST | \$140,000 | \$140,000 | \$0 |

Program Description

Improve and maintain County parks and open spaces in accordance with local, state, and federal laws/standards, and in a manner that maximizes public safety and enjoyment. The County is responsible for maintaining the following County parks/facilities:

- Hammon Grove Park
- Sycamore Ranch
- Star Bend Boat Ramp
- Shad Pad River Access
- Fernwood Park
- Friendship Park
- POW/MIA Park
- Purple Heart Park

This budget is funded by the General Fund and user fees at Hammon Grove Park and Sycamore Ranch Campground, as well as certain direct assessment charges.

Additional funding sources are available for certain parks: Gledhill Landscape District funds maintenance of Friendship Park and Fernwood Park using a direct assessment charged on each parcel in the District.

Funding is also acquired for park improvement projects through various grant opportunities such as those given through the Yuba Water Agency and the Parks and Water Bond Act of 2018.

County Parks

Daniel Peterson, Director

POW/MIA Park and Purple Heart Park are also maintained using direct assessment charges, but the mechanism is different than Gledhill. POW/MIA Park and Purple Heart Park are within County Service Area 52, and fees are collected with the ad valorem property taxes on properties within CSA 52 to cover maintenance of these two parks (among several other maintenance tasks).

Accomplishments FY 2020-2021

This year was especially trying in Parks due to the COVID-19 global pandemic, yet despite periods of necessary closures and restrictions, all County parks saw an increase of use due to the increase of the public engaging in outdoor activities. Staff continued maintaining County parks to the maximum extent possible on a limited budget, and the public was kept safe while having fun at the parks. Partnerships with local organizations resulted in increased park usage, community involvement, cleanup efforts, project funding, and campground revenue boosts.

- Established COVID-19 safety protocol to align with State and Federal guidance to protect public health in County parks.
- Parks & Landscape Coordinator continued to closely manage projects and maintenance, and guided the development of parks & landscape matters.
- Despite pandemic restrictions, revenue at Sycamore Ranch from camping fees reached a record high. This is a result of online promotion, gaining popularity, and continued improvement of the online reservation system.
- Completed several projects at Sycamore Ranch including laying the groundwork for future expansion of the campground, installation of a water softener in the restrooms & shower facility, major tree safety assessment and pruning, and the installation of an overflow parking area for large events.
- At Hammon Grove a PDGA sanctioned disc golf tournament was safely hosted, renovations to the disc golf course were performed and a partnership was forged with the Yuba Water Agency to potentially construct their education center onsite.
- POW/MIA Park had a baseball diamond installed, thanks to a partnership with a not-for-profit agency.
- Established partnership with a not-for-profit agency to install new trees at Fernwood Park and Friendship Park.
- Renewed lease for Ponderosa Park with the Bureau of Land Management and increased engagement of the local community there for cleanup and renovation efforts.

Goals and Objectives FY 2021-2022

An overall increase to the usage and enjoyment of County Parks will be pursued in efforts to improve the quality of life for our residents. This will be achieved through continued maintenance, park enhancements and the pursuit of increased funding sources.

- Embrace hosting at Sycamore Ranch & Hammon Grove for events such as music festivals, fundraisers, and life events. This will meet increased demand, bring interest in from outside the County and boost revenue to offset maintenance and renovation costs.

County Parks

Daniel Peterson, Director

- Host a scheduled music and art festival with a national following to take place in June 2021 at Sycamore Ranch. This will be a dramatic increase to the revenue for the parks for that month compared to the previous year. It will also draw in many visitors from outside the region to Yuba County.
- Continue increasing revenues at Sycamore Ranch & Hammon Grove through improvements, expansion, development, increasing access, and broadening promotional efforts.
- Pursue grant funding opportunities.
- Reinforce partnerships with local organizations.
- Increase park usage, involvement, pride, and volunteer work through improvements and community outreach.
- Establish tree inventory system for management and maintenance of natural assets, as well as continue a program of installing a new generation of trees. This will help replace older trees that will eventually reach end of life, and it will establish biodiversity to strengthen resistance to die-out and disease.
- Repair and replace some aging play equipment.
- Finish Humanity Park—currently being constructed in the Sierra Vista neighborhood.
- Renovate entrances to Sycamore Ranch & Hammon Grove at the completion of the Highway 20 improvement Cal Trans project.
- Revitalize look and ease of use of Yuba County Parks representation online.
- Increase camping fees to offset increasing costs of maintenance.
- Begin construction of a segment of a proposed bike bath at the Plumas Lake community.

Pending Issues/Policy Considerations FY 2021-2022

- Update the rules and ordinances pertaining to Sycamore Ranch, camping, and park use in general.
- Continue evaluating the way special events are being processed, permitted, charged, and managed. This includes insurance requirements, forms, fees, rules, and regulations.
- Implement newly written Caretaker & Camp Host program to resolve current or future issues with staffing in that regard. This effort should also consider enticing individuals travelling from outside the area with a positive work history in park volunteer work.
- Continue winter closure for the campground as it has proved to be a success. With historic seasonal flooding, the goal was to mitigate safety concerns and costs associated with repeated temporary closures. The loss of revenue during closure was valued at less than the risks of staying open. Additionally, during the closure period, Public Works can perform maintenance and improvement activities that would otherwise be difficult to do.

County Parks

Daniel Peterson, Director

Performance Measures FY 2020-2021

