

Library

Michael Lee – Director

101-6000	FY 20/21 Adopted Budget	FY 21/22 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	\$401,476	\$428,047	\$26,571
Services and Supplies	\$432,496	\$510,626	\$78,130
Other Charges	\$0	\$0	\$0
Fixed Assets		\$1,325,000	\$1,325,000
TOTAL EXPENDITURES	\$833,972	\$2,263,673	\$1,429,701
REVENUE			
Fed/State			\$0
Grant	\$16,000	\$16,000	\$0
Realignment			\$0
Fees/Misc	\$368,229	\$1,797,930	\$1,429,701
TOTAL REVENUE	\$384,229	\$1,813,930	\$1,429,701
FUND BALANCE	\$0	\$0	\$0
NET COUNTY COST	\$449,743	\$449,743	\$0

Program Description

Providing Yuba County residents access to information and encouraging reading are the core functions of the Library. The content of the Library's physical and digital collection, along with access to the internet, is of vital importance, and the Library Department strives to provide this information in a customer service oriented and cost-effective manner.

Accomplishments

FY 2020-2021

- Relocated the adult non-fiction to the ground floor. *(Organizational Excellence)*
- Continued to work with LibraryIQ and streamline the process for collection, selection, acquisition, processing, and cataloging library materials. *(Organizational Excellence)*
- Completed another successful Summer Reading Program – Dig Deeper! *(Organizational Excellence)*
- Historical newspaper archives made available on the web. *(Organizational Excellence)*
- Continued to offer State-funded 'Zip Books' program to library patrons. *(Organizational Excellence)*
- Completed the conceptual design of the library renovation project with the assistance of Group4 Architecture, as outlined in the Library Strategic Plan. *(Responsible Growth)*
- Library building closed to the public due to COVID-19 on 3/17/2021, library staff offered programs virtually via Facebook Live and introduced 'curbside pickup' services. Library also

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offered successful ‘drive-thru’ programs, such as the Halloween and Holiday events. *(Public Safety & Health, Organizational Excellence)*

Performance Measures

	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Patron Visits	54,647	59,033	58,208	46,783*
Registering New Patrons	1155	1097	1069	651*
Circulation	88,125	86,753	75,963	60,299*
Library Programs	526	538	422	336*
Program Attendance	4482	5168	4997	6741

Due to the COVID-19 pandemic, the following services were affected:

- Patron Visits, Registering New Patrons, Circulation, and Library Programs decreased due to the library building being closed to the public with effect 3/17/2020.
- Program Attendance increased due to patrons watching the online programs via Facebook Live and the library hosting special ‘Drive-Thru’ events in October (Halloween Event) and December (Holiday Event).

Goals and Objectives

FY 2021-2022

- Expand staffing to expand hours to the public from 5 to 6 days a week. *(Organizational Excellence)*
- Complete another successful Summer Reading Program – Reading Colors Your World! *(Organizational Excellence)*
- Continue digitalization of the California Room historical archives. *(Organizational Excellence)*
- Continue to offer programs virtually and in-house and increase outreach. *(Organizational Excellence)*
- Continue to collaborate with County Departments and external agencies to offer program at the library. *(Organizational Excellence)*
- Continue to renovate the existing space inside and offer ‘wireless’ printing as well as new ‘self-check stations. *(Organizational Excellence)*
- Continue to work with Group4 Architecture on the design phase of the library renovation project. Perform public bidding and begin construction phase. *(Responsible Growth)*
- Continue to work with LibraryIQ and streamline the process for collection, selection, acquisition, processing, and cataloging of library material. *(Organizational Excellence)*
- Continue to accomplish goals set within the Library Strategic Plan. *(Organizational Excellence)*

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Pending Issues/Policy Considerations FY 2021-2022

The Library is currently operating at historically low funding and staffing levels, while also operating in a transitional environment where access to information is transitioning from physical materials to digital. There is continual public feedback that an increase in public hours is desirable, however, beyond being open longer, the County needs to be strategic with its investments in the Library to ensure they are in line with this transforming environment.