COMPLAINT PROCESS

• Present your complaint as soon as possible. The Grand Jury’s term of service begins July 1st and ends June 30th of the following year.

• Identify your specific concern and describe the circumstances as clearly and concisely as possible.

• Document your complaint with copies of pertinent information and evidence in your possession.

• Mail or deliver your complaint in a sealed envelope to:

  Yuba County Grand Jury
  215 5th Street, Suite 213
  Marysville, Ca 95901

GENERAL INFORMATION

A major function of the Yuba County Grand Jury is to examine local county and city government, special districts, school districts, and any joint powers agency located in the county to ensure their duties are being carried out lawfully.

The Grand Jury:

• May review and evaluate procedures used by these entities to determine whether more efficient and economical methods may be employed;

• May inspect and audit the books, records and financial expenditures as noted above to ensure that public funds are properly accounted for and legally spent;

• May investigate any charges of willful misconduct in office by public officials;

• Shall inquire into the condition and management of the public prisons within the county.

Among the responsibilities of the Grand Jury is the investigation of the public’s complaints to assure that all branches of city and county government are being administered efficiently, honestly and in the best interest of its citizens.

Complaints submitted to the Grand Jury will be treated confidentially whenever possible. However, it may be impossible to conduct an investigation without revealing your name and complaint.

The results of the complaints investigated by the Grand Jury are published in its final report in which the residents of the county are made aware of its investigations, findings and recommendations and the entities reported on are required by statute to respond.
GRAND JURY COMPLAINT FORM

PERSON OR AGENCY ABOUT WHICH COMPLAINT IS MADE

NAME: ________________________________________
ADDRESS: ________________________________________
________________________________
________________________________
________________________________
TELEPHONE NUMBER: _________________________

Date Received: _________________________
Number: _________________________
Subject: _________________________
________________________________

NATURE OF COMPLAINT (Describe events in the order they occurred as clearly and concisely as possible. Use extra sheets if necessary and attach copies of any correspondence you feel is pertinent. Documentation becomes the property of the Grand Jury and will not be returned. Please note: The Yuba County Grand Jury has no jurisdiction over state or federal agencies, the courts, judicial officers, private companies or most organizations.)

________________________________
________________________________
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WHAT PERSONS OR AGENCIES HAVE YOU CONTACTED ABOUT YOUR COMPLAINT?

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WHO SHOULD THE GRAND JURY CONTACT ABOUT THIS MATTER?

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Your Name: ________________________________________
Address: ________________________________________
Telephone No: ________________________________________

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

_________________________________ Date

Complainant’s Signature

(This blank form may be duplicated) 7/10/2015